

NOTICE OF REGULAR BOARD MEETING

**Atwood Heights School District 125 Board of Education
Hamlin Upper Grade Center
12150 S. Hamlin Avenue, Alsip, Illinois
Tuesday, August 26, 2025 at 6:30 p.m.**

AGENDA

1. CALL TO ORDER
 - A. Pledge of Allegiance
 - B. Roll Call
2. 30 MINUTES FOR CITIZENS OF ATWOOD HEIGHTS SCHOOL DISTRICT 125 TO ADDRESS THE BOARD. Please limit your comments to five minutes. When public participation takes less time than these minimums, it shall end.
3. FREEDOM OF INFORMATION ACT REQUESTS –
Owen Wang from South Cook News - news@southcooknews.com
Owen Wang from South Cook News - news@southcooknews.com
Sheri Reid from SmartProcure - sreid@smartprocure.com
CT Mills from Public Info Access LLC - esnetworkllc@gmail.com
4. BOARD MEMBER COMMENTS PERTAINING TO THE AGENDA
5. CONSENT AGENDA: Motion to Approve the Consent Agenda that includes the following items:
 - A. APPROVAL OF MINUTES
 1. Regular Meeting of June 24, 2025
 - B. FINANCE APPROVAL
Summary of Payroll
Student Activity Accounts
 - C. ACTION ITEMS
 - D. PERSONNEL
 - 826.1 Approval to hire Mr. Angel Tellez as a Teacher at Hamlin Upper Grade Center on Step A Bachelors Lane
 - 826.2 Approval to hire Suzanne Enright as a Paraprofessional at Lawn Manor Primary Center
 - 826.3 Approval to Accept the Letter of Resignation from Rebecca Schuch-Izza a Paraprofessional from Lawn Manor Primary Center
 - 826.4 Approval to hire Antonia Shrewsbury as a Paraprofessional at Lawn Manor Primary Center
 - 826.5 Approval to Accept the Letter of Resignation from Ashley Gallegos a Paraprofessional from Hamlin Upper Grade Center.
 - 826.6 Approval to hire Jennifer Casillas as a Paraprofessional at Lawn Manor Primary Center
 - 826.7 Approval to hire Andrea Salgado as a Paraprofessional at Hamlin Upper Grade Center

826.8 Approval to hire Briauna Walker a Paraprofessional at Hamlin Upper Grade Center

826.9 Approval to hire Antionette Williams as a Paraprofessional at Hamlin Upper Grade Center

6. APPROVAL OF BILLS PAYABLE FOR JULY AND AUGUST

7. BUSINESS FROM THE BOARD AND COMMITTEE REPORTS

8. ADMINISTRATIVE REPORTS

9. SUPERINTENDENT REPORT - PTAB

10. MOTION TO GO INTO CLOSED SESSION (ONLY IF NECESSARY; ACTION MAY BE TAKEN ON MATTERS DISCUSSED IN CLOSED SESSION UPON RETURN TO OPEN SESSION)

11. RETURN TO OPEN SESSION/ACTION ON MATTERS DISCUSSED IN CLOSED SESSION (IF NECESSARY)

12. ADJOURNMENT

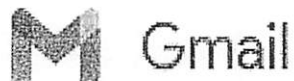
NEXT REGULAR BOARD OF EDUCATION MEETING

September 23, 2025

Hamlin Upper Grade Center, 6:30 p.m.

12150 S. Hamlin Ave

Alsip, IL 60803



Sherri Lunny <slunny@ahsd125.org>

Fwd: FOIA Request- Math team Attend Mu Alpha Theta convention

1 message

Lisa Cole <lcole@ahsd125.org>

Mon, Jun 23, 2025 at 9:11 AM

To: Sherri Lunny <slunny@ahsd125.org>

----- Forwarded message -----

From: <foia@southcooknews.com>

Date: Mon, Jun 23, 2025 at 9:06 AM

Subject: FOIA Request- Math team Attend Mu Alpha Theta convention

To: <lcole@ahsd125.org>

To whom it may concern,

I am a news reporter from South Cook News, a media organization committed to providing comprehensive and accurate news coverage on local governmental affairs. I am requesting the following records under the Illinois Freedom of Information Act, 5 ILCS 140, preferably in electronic format:

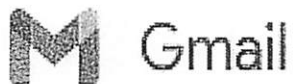
Will the school math team from your high schools attend the annual (July) Mu Alpha Theta convention? If so, who will be attending, and who is sponsoring the trip?

As a member of the media, I am involved in gathering and reporting news to the public. Access to public records is essential for me to fulfill my professional responsibilities, which include holding public institutions accountable and providing transparency to the public. Given my role in disseminating information, I believe I am eligible for a fee waiver as a media professional.

Please let me know if you have any questions,

Owen Wang,

South Cook News



Sherri Lunny <slunny@ahsd125.org>

Fwd: FOIA Request- Illinois School District last 5 years graduates

1 message

Lisa Cole <lcole@ahsd125.org>
To: Sherri Lunny <slunny@ahsd125.org>

Wed, Jun 18, 2025 at 10:17 PM

----- Forwarded message -----

From: <news@southcooknews.com>
Date: Wed, Jun 18, 2025 at 10:26 AM
Subject: FOIA Request- Illinois School District last 5 years graduates
To: <lcole@ahsd125.org>

To whom it may concern,

I am a news reporter from South Cook News, a media organization committed to providing comprehensive and accurate news coverage on local governmental affairs.

A list of all graduates in the past 5 school years with the following fields:

- Graduation years
- Names
- Hometown
- Gender

Please let me know if you have any questions,

Owen Wang,

South Cook News



Sherri Lunny <slunny@ahsd125.org>

Fwd: SmartProcure FOIA Request to Atwood Heights School District #125 For PO/Vendor Information

1 message

Lisa Cole <lcole@ahsd125.org>
To: Sherri Lunny <slunny@ahsd125.org>

Tue, Jul 1, 2025 at 7:30 AM

----- Forwarded message -----

From: Sheri Reid <sreid@smartprocure.com>
Date: Mon, Jun 30, 2025 at 2:05 PM
Subject: SmartProcure FOIA Request to Atwood Heights School District #125 For PO/Vendor Information
To: lcole@ahsd125.org <lcole@ahsd125.org>

Dear Lisa Cole,

Thank you for reviewing our request.

Please confirm receipt of this request. The attached documents are past reports from your agency, and can be used as references for this request.

SmartProcure is submitting a commercial FOIA request to the Atwood Heights School District #125 for general purchasing records from 2/20/2025 to the current request date of 6/30/2025.

To be specific, we are looking for a report comparable in format and content to the attached report from an older request.


The unique upload link below has been added as a security measure for current and future requests. Please feel free to upload responsive documents here, or attach them to your response email:
<https://upload.smartprocure.com/?id=c2RqPWEyYlZQMDAwMDAwYVVDVFIBMiZzdD1JTCZvcmc9QXR3b29kSGVpZ2h0c1NjaG9vbERpc3RyaWN0MTI1Jm9yZ2lkPTEwMTY0Mg%3D%3D>

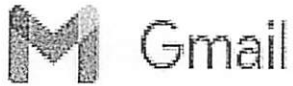
For any questions or concerns, please feel free to contact me via email or at the phone number in my signature below.

As always, thank you for your time and consideration.

Regards,

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Sheri Reid
Data Acquisition Specialist
SmartProcure
Direct: (561) 609-6759 | Support: 954-420-9900
Email: sreid@smartprocure.com | <https://smartprocure.us/>
5000 T-Rex Ave, Suite 200, Boca Raton, FL 33431

 1088893.pdf
497K



Sherri Lunny <slunny@ahsd125.org>

Fwd: FOIA Request

1 message

Lisa Cole <lcole@ahsd125.org>
To: Sherri Lunny <slunny@ahsd125.org>

Mon, Jul 7, 2025 at 8:29 AM

----- Forwarded message -----

From: **CT Mills** <esnetworkllc1@gmail.com>
Date: Mon, Jul 7, 2025 at 7:49 AM
Subject: FOIA Request
To: <lcole@ahsd125.org>

Dear FOIA Officer,

Under the Illinois Freedom of Information Act, I am requesting a list or summary of all current contracts your district has on file. Specifically, I am only requesting the following details for each contract:

- The name of the vendor or contracted party
- The total contract amount
- The start and end dates of the contract

If this information is already compiled in an existing report or register, you can simply provide that document. Otherwise, a simple spreadsheet or list is fine—whatever is easiest for your team to produce.

Please let me know if you have any questions. I'm happy to clarify or narrow the request if needed to make this as straightforward as possible.

If you are not the right person to handle this request, kindly let me know or forward to the appropriate contact.

Thank you very much for your time and help!.

Sincerely,

CT Mills
Public Info Access LLC
esnetworkllc1@gmail.com

**REGULAR MEETING MINUTES OF THE BOARD OF EDUCATION
OF ATWOOD HEIGHTS SCHOOL DISTRICT 125,
COOK COUNTY ILLINOIS TUESDAY,
JUNE 24, 2025 AT 6:30 p.m.**

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Mrs. Soderlund Vice President of the Board of Education. The Pledge of Allegiance was recited by the Members of the Board of Education and all in attendance at the meeting. Upon the roll being called, the following Board Members answered present:

PRESENT: 6 TAMMY BALCIUNAS, MELISSA CASTILLO, ESTEBAN SHANCHEZ GAYTAN,
MICHELLE HIGGINS, CHRISTOPHER RIOLA & VICTORIA SODERLUND
ABSENT: 1 CHRIS LANTZ

ALSO PRESENT: Lisa Cole-Superintendent, Heather Wills-Principal of Lawn Manor Primary Center and Dr. Catherine Gallagher-Principal of Hamlin Upper Grade Center.

2. 30 MINUTES FOR CITIZENS OF ATWOOD HEIGHTS SCHOOL DISTRICT 125 TO ADDRESS THE BOARD. (Please limit your comments to five minutes. If required, "Citizen's

Comments" will be continued at the end of the meeting.) Mrs. Balcuinas informed the board that graduation Worked out perfectly at Hamlin. The only request was to make the stage bigger for next year's graduation

. Mrs. Soderlund called for a moment of silence for Joyce Justic a long-standing board member who passed away.

3. FREEDOM OF INFORMATION ACT REQUESTS

Abbas Khan from Civic IQ Inc @ abbas.pr@inovo.ai

CT Mills from Public Info Access LLC @ esnetworkllcl@gmail.com

4. BOARD MEMBER COMMENTS PERTAINING TO THE AGENDA – none

5. CONSENT AGENDA: Motion to approve the Consent Agenda that includes the following items:

A. APPROVAL OF MINUTES

1. Regular Meeting of May13, 2025
2. Closed Meeting of May 13, 2025

B. FINANCE APPROVAL

Summary of Payroll

Student Activity Accounts

C. ACTION ITEMS

- 624.1 Approval of PRESS Updates from Issue 118
- 624.2 Approve the Strategic Plan for 2025-2030

D. PERSONNEL

- 513.4 Approval to Accept the Letter of Resignation from Amanda Cazares the Special Education Teacher at Hamlin Upper Grade Center, pulled for discussion in closed session

- 513.5 Approval to hire Michelle Kelly as a Special Education Teacher at Lawn Manor Primary Center on Masters Lane Step J
- 513.6 Approval to hire Madison Justic as a Paraprofessional for Meadow Lane Intermediate Center and Hamlin Upper Grade Center

Motion was made by Mrs. Castillo and seconded by Mrs. Higgins to approve the consent agenda.

ROLL CALL:

AYES: 6 TAMMY BALCIUNAS, MELISSA CASTILLO, ESTEBAN SANCHEZ GAYTAN, MICHELLE HIGGINS, CHRISTOPHER RIOLA & VICTORIA SODERLUND

NAYS: 0

ABSTAIN: 0

MOTION CARRIED: 6-0-0

6. APPROVAL OF BILLS PAYABLE

Bills Payable in the amount of:

Education Fund #10: \$355,819.58

Operations & Maintenance #20: \$29,372.35

Debt Service Fund #30: \$518.00

Transportation Fund #40: \$197,687.98

Municipal Retirement #50: \$0

Tort Immunity Fund #80: \$747.50

Life Safety Fund #90: \$0

Motion was made by Mr. Gaytan and seconded by Mrs. Castillo to approve the bills payable.

ROLL CALL:

AYES: 6 TAMMY BALCIUNAS, MELISSA CASTILLO, ESTEBAN SANCHEZ GAYTAN, MICHELLE HIGGINS, CHRISTOPHER RIOLA & VICTORIA SODERLUND

NAYS: 0

ABSTAIN: 0

MOTION CARRIED: 6-0-0

7. APPROVAL TO AUTHORIZE THE SUPERINTENDENT TO PAY BILLS, PAYROLL AND BENEFITS INCURRED FROM JUNE 25, 2025 THROUGH JULY 31, 2025. THE JULY BILLS AND PAYROLL WILL BE RATIFIED AT THE AUGUST 26, 2025 BOARD MEETING.

Motion was made by Mrs. Higgins and seconded by Mrs. Balcuinas to approve the bills from June 25-July 31, 2025.

ROLL CALL:

AYES: 6 TAMMY BALCIUNAS, MELISSA CASTILLO, ESTEBAN SANCHEZ GAYTAN, MICHELLE HIGGINS, CHRISTOPHER RIOLA & VICTORIA SODERLUND

NAYS: 0

ABSTAIN: 0

MOTION CARRIED: 6-0-0

8. BUSINESS FROM THE BOARD AND COMMITTEE REPORTS – Superintendent Cole thanked Mrs. Balcuinas and Mrs. Higgins for meeting earlier tonight with the Press Update 118 and Semi - Annual Closed Minute Meetings.

9. ADMINISTRATIVE REPORTS – Principal reports attached

10. SUPERINTENDENT REPORT – Superintendent Cole reported to the board members that the no-cash bid process has been suspended and has now been put on hold with the State of Illinois, Lisa said there will be a curriculum committee starting up this year and announced the website is being updated in the near future.

11. MOTION TO GO INTO CLOSED SESSION (ONLY IF NECESSARY; ACTION MAY BE TAKEN ON MATTERS DISCUSSED IN CLOSED SESSION UPON RETURN TO OPEN SESSION)

12. RETURN TO OPEN SESSION/ACTION ON MATTERS DISCUSSED IN CLOSED SESSION (IF NECESSARY)

13. ADJOURNMENT

With no further business to discuss, Mrs. Soderlund adjourned the meeting at 7:15pm by unanimous consent.

Respectfully submitted,

Christine Lantz, President

Michelle Higgins, Secretary

NOTICE OF CLOSED SESSION MEETING

**Atwood Heights School District 125 Board of Education
Hamlin Upper Grade Center
12150 S. Hamlin Avenue, Alsip, Illinois
Tuesday, August 26, 2025**

Agenda

1. Call to Order
2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor, or a volunteer of the District or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1).
3. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
4. The selection of a person to fill a public office, including a vacancy in a public office, when the District is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the District is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).
5. Evidence or testimony presented in open hearing, or in closed hearing where authorized by law, to a quasi-adjudicative body, as defined in the Open Meetings Act, provided that the body prepares and makes available for public inspection a written decision with its determinative reasoning. 5 ILCS 120/2(c)(4).
6. Evidence or testimony presented to the Board regarding denial of admission to school events or property pursuant to 105 ILCS 5/24-24, provided that the Board prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4.5), added by P.A. 103-311.
7. The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).
8. The setting of a price for sale or lease of property owned by the District. 5 ILCS 120/2(c)(6).
9. The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).
10. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).
11. Student disciplinary cases. 5 ILCS 120/2(c)(9).
12. The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).
13. Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

14. The establishment of reserves or settlement of claims as provided in the Local Government and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District or any intergovernmental risk management association or self-insurance pool of which the District is a member. 5 ILCS 120/2(c)(12).
15. Self-evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the District is a member. 5 ILCS 120/2(c)(16).
16. Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
17. Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(29).
18. Adjournment

Atwood Heights School District 125

Labor Summary Report

Fiscal Year: 2024-2025

Pay Period: 126

Pay Cycle: Biweekly

Starting: 06/27/2025

Ending: 06/27/2025

Pay Date: 06/27/2025

	<u>Certified</u>	<u>Classified</u>	<u>Total</u>
Gross Pay	\$28,948.06	\$14,814.40	\$43,762.46
<u>Employee Deductions:</u>			
Federal Income Tax	\$2,069.17	\$812.53	\$2,881.70
FICA - Social Security	\$614.50	\$784.61	\$1,399.11
FICA - Medicare	\$447.14	\$183.49	\$630.63
Deduction - Regular (Not Tax Exempt)	\$0.00	\$0.00	\$0.00
Deduction - Section 125 (Fed and FICA Tax Exempt)	\$44.48	\$225.68	\$270.16
State Tax - Illinois	\$1,360.54	\$564.71	\$1,925.25
Retirement - Illinois TRS	\$1,883.42	\$0.00	\$1,883.42
Retirement - Illinois TRS THIS Fund	\$188.32	\$0.00	\$188.32
Retirement - Illinois TRS Member Benefit Inc. (TE)	\$0.00	\$0.00	\$0.00
Retirement - Illinois IMRF Voluntary Additional	\$0.00	\$244.37	\$244.37
Retirement - Illinois IMRF (Taxable Benefit)	\$307.46	\$499.30	\$806.76
<u>Total Employee Deductions:</u>	\$6,915.03	\$3,314.69	\$10,229.72
<u>Total Net Pay:</u>	\$22,033.03	\$11,499.71	\$33,532.74
<u>Direct Deposit:</u>	\$23,031.26	\$5,064.87	\$28,096.13
<u>Net Pay Checks:</u>	(\$998.23)	\$6,434.84	\$5,436.61
<u>Employer Paid Benefits:</u>			
FICA - Social Security	\$614.50	\$784.61	\$1,399.11
FICA - Medicare	\$447.14	\$183.49	\$630.63
Deduction - Regular (Not Tax Exempt)	\$0.00	\$4.86	\$4.86
Deduction - Section 125 (Fed and FICA Tax Exempt)	\$285.90	\$1,453.88	\$1,739.78
Retirement - Illinois TRS THIS Fund	\$140.21	\$0.00	\$140.21
Retirement - Illinois TRS Member Benefit Inc. (TE)	\$121.42	\$0.00	\$121.42
Retirement - Illinois IMRF (Taxable Benefit)	\$397.64	\$645.75	\$1,043.39
<u>Total Employer Benefits:</u>	\$2,006.81	\$3,072.59	\$5,079.40
<u>Gross:</u>	\$28,948.06	\$14,814.40	\$43,762.46
<u>Total Payroll Expense:</u>	\$30,954.87	\$17,886.99	\$48,841.86

Atwood Heights School District 125

Labor Summary Report

Fiscal Year: 2024-2025

Pay Period: 126

Pay Cycle: Biweekly

Starting: 06/27/2025

Ending: 06/27/2025

Pay Date: 06/27/2025

Certified

Classified

Total

Number of Employees Paid	20	11	31
Number of Males	1	4	5
Number of Females	19	7	26

Payroll Balancing Data

		Direct Deposit	\$28,096.13
		Employee Checks	\$5,436.61
Gross Pay	\$43,762.46	Total Net Pay	\$33,532.74
ER Contributions	\$5,079.40	EE Deductions	\$10,229.72
		ER Contributions	\$5,079.40
Total Payroll Expense	\$48,841.86	Total Payroll Expense	\$48,841.86

End of Report

Atwood Heights School District 125

Labor Summary Report

Fiscal Year: 2025-2026

Pay Period: 1

Pay Cycle: Biweekly

Starting: 06/21/2025

Ending: 07/04/2025

Pay Date: 07/03/2025

#1

	<u>Certified</u>	<u>Classified</u>	<u>Total</u>
Gross Pay	\$32,886.34	\$2,813.48	\$35,699.82
<u>Employee Deductions:</u>			
Federal Income Tax	\$4,409.24	\$46.83	\$4,456.07
FICA - Social Security	\$775.40	\$68.04	\$843.44
FICA - Medicare	\$492.35	\$15.91	\$508.26
Deduction - Regular (Not Tax Exempt)	\$100.00	\$0.00	\$100.00
Deduction - TSA (Fed Tax Exempt)	\$700.00	\$0.00	\$700.00
Deduction - Section 125 (Fed and FICA Tax Exempt)	\$640.31	\$97.96	\$738.27
State Tax - Illinois	\$1,575.37	\$41.09	\$1,616.46
Retirement - Illinois TRS	\$0.00	\$0.00	\$0.00
Retirement - Illinois TRS THIS Fund	\$0.00	\$0.00	\$0.00
Retirement - Illinois TRS Member Benefit Inc. (TE)	\$0.00	\$0.00	\$0.00
Retirement - Illinois IMRF Voluntary Additional	\$361.70	\$0.00	\$361.70
Retirement - Illinois IMRF (Taxable Benefit)	\$576.70	\$53.79	\$630.49
<u>Total Employee Deductions:</u>	\$9,631.07	\$323.62	\$9,954.69
<u>Total Net Pay:</u>	\$23,255.27	\$2,489.86	\$25,745.13
<u>Direct Deposit:</u>	\$23,748.00	\$871.76	\$24,619.76
<u>Net Pay Checks:</u>	(\$492.73)	\$1,618.10	\$1,125.37

Employer Paid Benefits:

FICA - Social Security	\$775.40	\$68.04	\$843.44
FICA - Medicare	\$492.35	\$15.91	\$508.26
Deduction - Regular (Not Tax Exempt)	\$72.74	\$2.43	\$75.17
Deduction - Section 125 (Fed and FICA Tax Exempt)	\$3,126.77	\$632.49	\$3,759.26
Retirement - Illinois TRS	\$2,145.05	\$0.00	\$2,145.05
Retirement - Illinois TRS THIS Fund	\$374.21	\$0.00	\$374.21
Retirement - Illinois TRS Member Benefit Inc. (TE)	\$138.23	\$0.00	\$138.23
Retirement - Illinois IMRF (Taxable Benefit)	\$745.87	\$69.57	\$815.44
<u>Total Employer Benefits:</u>	\$7,870.62	\$788.44	\$8,659.06

Atwood Heights School District 125

Labor Summary Report

Fiscal Year: 2025-2026

Pay Period: 1

Pay Cycle: Biweekly

Starting: 06/21/2025

Ending: 07/04/2025

Pay Date: 07/03/2025

	<u>Certified</u>	<u>Classified</u>	<u>Total</u>
<u>Gross:</u>	\$32,886.34	\$2,813.48	\$35,699.82
<u>Total Payroll Expense:</u>	\$40,756.96	\$3,601.92	\$44,358.88
Number of Employees Paid	9	2	11
Number of Males	1	0	1
Number of Females	8	2	10

Payroll Balancing Data

		Direct Deposit	\$24,619.76
		Employee Checks	\$1,125.37
Gross Pay	\$35,699.82	Total Net Pay	\$25,745.13
ER Contributions	\$8,659.06	EE Deductions	\$9,954.69
		ER Contributions	\$8,659.06
Total Payroll Expense	\$44,358.88	Total Payroll Expense	\$44,358.88

End of Report

Atwood Heights School District 125

Labor Summary Report

Fiscal Year: 2025-2026

Pay Period: 2

Pay Cycle: Biweekly

Starting: 07/05/2025

Ending: 07/18/2025

Pay Date: 07/18/2025



	<u>Certified</u>	<u>Classified</u>	<u>Total</u>
Gross Pay	\$63,700.15	\$13,483.68	\$77,183.83
<u>Employee Deductions:</u>			
Federal Income Tax	\$11,570.38	\$691.69	\$12,262.07
FICA - Social Security	\$1,575.71	\$564.20	\$2,139.91
FICA - Medicare	\$974.96	\$131.95	\$1,106.91
Deduction - Regular (Not Tax Exempt)	\$100.00	\$36.00	\$136.00
Deduction - TSA (Fed Tax Exempt)	\$700.00	\$0.00	\$700.00
Deduction - Section 125 (Fed and FICA Tax Exempt)	\$687.55	\$248.88	\$936.43
State Tax - Illinois	\$3,179.35	\$417.90	\$3,597.25
Retirement - Illinois TRS	\$0.00	\$0.00	\$0.00
Retirement - Illinois TRS THIS Fund	\$0.00	\$0.00	\$0.00
Retirement - Illinois TRS Member Benefit Inc. (TE)	\$0.00	\$0.00	\$0.00
Retirement - Illinois IMRF Voluntary Additional	\$711.60	\$124.42	\$836.02
Retirement - Illinois IMRF (Taxable Benefit)	\$1,029.39	\$337.15	\$1,366.54
<u>Total Employee Deductions:</u>	\$20,528.94	\$2,552.19	\$23,081.13
<u>Total Net Pay:</u>	\$43,171.21	\$10,931.49	\$54,102.70
<u>Direct Deposit:</u>	\$46,180.79	\$4,093.96	\$50,274.75
<u>Net Pay Checks:</u>	(\$3,009.58)	\$6,837.53	\$3,827.95

Employer Paid Benefits:

FICA - Social Security	\$1,575.71	\$564.20	\$2,139.91
FICA - Medicare	\$974.96	\$131.95	\$1,106.91
Deduction - Regular (Not Tax Exempt)	\$72.74	\$2.43	\$75.17
Deduction - Section 125 (Fed and FICA Tax Exempt)	\$3,430.12	\$1,510.62	\$4,940.74
Retirement - Illinois TRS	\$4,160.18	\$0.00	\$4,160.18
Retirement - Illinois TRS THIS Fund	\$725.75	\$0.00	\$725.75
Retirement - Illinois TRS Member Benefit Inc. (TE)	\$268.10	\$0.00	\$268.10
Retirement - Illinois IMRF (Taxable Benefit)	\$1,331.35	\$436.06	\$1,767.41
<u>Total Employer Benefits:</u>	\$12,538.91	\$2,645.26	\$15,184.17

Atwood Heights School District 125

Labor Summary Report

Fiscal Year: 2025-2026

Pay Period: 2

Pay Cycle: Biweekly

Starting: 07/05/2025

Ending: 07/18/2025

Pay Date: 07/18/2025

	<u>Certified</u>	<u>Classified</u>	<u>Total</u>
<u>Gross:</u>	\$63,700.15	\$13,483.68	\$77,183.83
<u>Total Payroll Expense:</u>	\$76,239.06	\$16,128.94	\$92,368.00
Number of Employees Paid	12	10	22
Number of Males	2	3	5
Number of Females	10	7	17

Payroll Balancing Data

		Direct Deposit	\$50,274.75
		Employee Checks	\$3,827.95
Gross Pay	\$77,183.83	Total Net Pay	\$54,102.70
ER Contributions	\$15,184.17	EE Deductions	\$23,081.13
		ER Contributions	\$15,184.17
Total Payroll Expense	\$92,368.00	Total Payroll Expense	\$92,368.00

End of Report

Atwood Heights School District 125

Labor Summary Report

Fiscal Year: 2025-2026

Pay Period: 3

Pay Cycle: Biweekly

Starting: 07/19/2025

Ending: 08/01/2025

Pay Date: 08/01/2025

	<u>Certified</u>	<u>Classified</u>	<u>Total</u>
Gross Pay	\$40,503.10	\$12,953.02	\$53,456.12
<u>Employee Deductions:</u>			
Federal Income Tax	\$5,452.08	\$677.90	\$6,129.98
FICA - Social Security	\$1,381.73	\$550.32	\$1,932.05
FICA - Medicare	\$634.16	\$128.70	\$762.86
Deduction - Regular (Not Tax Exempt)	\$100.00	\$36.00	\$136.00
Deduction - TSA (Fed Tax Exempt)	\$700.00	\$0.00	\$700.00
Deduction - Section 125 (Fed and FICA Tax Exempt)	\$687.55	\$248.88	\$936.43
State Tax - Illinois	\$2,034.95	\$408.01	\$2,442.96
Retirement - Illinois TRS	\$0.00	\$0.00	\$0.00
Retirement - Illinois TRS THIS Fund	\$0.00	\$0.00	\$0.00
Retirement - Illinois TRS Member Benefit Inc. (TE)	\$0.00	\$0.00	\$0.00
Retirement - Illinois IMRF Voluntary Additional	\$361.70	\$71.09	\$432.79
Retirement - Illinois IMRF (Taxable Benefit)	\$858.29	\$313.15	\$1,171.44
<u>Total Employee Deductions:</u>	\$12,210.46	\$2,434.05	\$14,644.51
<u>Total Net Pay:</u>	\$28,292.64	\$10,518.97	\$38,811.61
<u>Direct Deposit:</u>	\$30,995.37	\$3,754.99	\$34,750.36
<u>Net Pay Checks:</u>	(\$2,702.73)	\$6,763.98	\$4,061.25

Employer Paid Benefits:

FICA - Social Security	\$1,381.73	\$550.32	\$1,932.05
FICA - Medicare	\$634.16	\$128.70	\$762.86
Deduction - Regular (Not Tax Exempt)	\$72.74	\$2.43	\$75.17
Deduction - Section 125 (Fed and FICA Tax Exempt)	\$3,430.12	\$1,510.62	\$4,940.74
Retirement - Illinois TRS	\$2,145.05	\$0.00	\$2,145.05
Retirement - Illinois TRS THIS Fund	\$374.21	\$0.00	\$374.21
Retirement - Illinois TRS Member Benefit Inc. (TE)	\$138.23	\$0.00	\$138.23
Retirement - Illinois IMRF (Taxable Benefit)	\$1,110.05	\$405.03	\$1,515.08
<u>Total Employer Benefits:</u>	\$9,286.29	\$2,597.10	\$11,883.39

Atwood Heights School District 125

Labor Summary Report

Fiscal Year: 2025-2026

Pay Period: 3

Pay Cycle: Biweekly

Starting: 07/19/2025

Ending: 08/01/2025

Pay Date: 08/01/2025

	<u>Certified</u>	<u>Classified</u>	<u>Total</u>
<u>Gross:</u>	\$40,503.10	\$12,953.02	\$53,456.12
<u>Total Payroll Expense:</u>	\$49,789.39	\$15,550.12	\$65,339.51
<hr/>			
Number of Employees Paid	13	9	22
Number of Males	2	3	5
Number of Females	11	6	17

Payroll Balancing Data

		Direct Deposit	\$34,750.36
		Employee Checks	\$4,061.25
Gross Pay	\$53,456.12	Total Net Pay	\$38,811.61
ER Contributions	\$11,883.39	EE Deductions	\$14,644.51
		ER Contributions	\$11,883.39
Total Payroll Expense	\$65,339.51	Total Payroll Expense	\$65,339.51

End of Report

Atwood Heights School District 125

Labor Summary Report

Fiscal Year: 2025-2026

Pay Period: 4

Pay Cycle: Biweekly

Starting: 08/02/2025

Ending: 08/15/2025

Pay Date: 08/15/2025

	<u>Certified</u>	<u>Classified</u>	<u>Total</u>
Gross Pay	\$36,964.46	\$13,957.95	\$50,922.41
<u>Employee Deductions:</u>			
Federal Income Tax	\$5,012.89	\$679.43	\$5,692.32
FICA - Social Security	\$1,218.94	\$556.03	\$1,774.97
FICA - Medicare	\$596.08	\$130.05	\$726.13
Deduction - Regular (Not Tax Exempt)	\$100.00	\$36.00	\$136.00
Deduction - TSA (Fed Tax Exempt)	\$700.00	\$0.00	\$700.00
Deduction - Section 125 (Fed and FICA Tax Exempt)	\$687.55	\$248.88	\$936.43
State Tax - Illinois	\$1,910.03	\$411.00	\$2,321.03
Retirement - Illinois TRS	\$0.00	\$0.00	\$0.00
Retirement - Illinois TRS THIS Fund	\$0.00	\$0.00	\$0.00
Retirement - Illinois TRS Member Benefit Inc. (TE)	\$0.00	\$0.00	\$0.00
Retirement - Illinois IMRF Voluntary Additional	\$361.70	\$142.19	\$503.89
Retirement - Illinois IMRF (Taxable Benefit)	\$756.20	\$345.14	\$1,101.34
<u>Total Employee Deductions:</u>	\$11,343.39	\$2,548.72	\$13,892.11
<u>Total Net Pay:</u>	\$25,621.07	\$11,409.23	\$37,030.30
<u>Direct Deposit:</u>	\$29,236.58	\$4,206.96	\$33,443.54
<u>Net Pay Checks:</u>	(\$3,615.51)	\$7,202.27	\$3,586.76

Employer Paid Benefits:

FICA - Social Security	\$1,218.94	\$556.03	\$1,774.97
FICA - Medicare	\$596.08	\$130.05	\$726.13
Deduction - Regular (Not Tax Exempt)	\$72.74	\$2.43	\$75.17
Deduction - Section 125 (Fed and FICA Tax Exempt)	\$3,430.12	\$1,510.62	\$4,940.74
Retirement - Illinois TRS	\$2,145.05	\$0.00	\$2,145.05
Retirement - Illinois TRS THIS Fund	\$374.21	\$0.00	\$374.21
Retirement - Illinois TRS Member Benefit Inc. (TE)	\$138.23	\$0.00	\$138.23
Retirement - Illinois IMRF (Taxable Benefit)	\$978.03	\$446.40	\$1,424.43
<u>Total Employer Benefits:</u>	\$8,953.40	\$2,645.53	\$11,598.93

Atwood Heights School District 125

Labor Summary Report

Fiscal Year: 2025-2026

Pay Period: 4

Pay Cycle: Biweekly

Starting: 08/02/2025

Ending: 08/15/2025

Pay Date: 08/15/2025

	<u>Certified</u>	<u>Classified</u>	<u>Total</u>
<u>Gross:</u>	\$36,964.46	\$13,957.95	\$50,922.41
<u>Total Payroll Expense:</u>	\$45,917.86	\$16,603.48	\$62,521.34
Number of Employees Paid	12	10	22
Number of Males	2	3	5
Number of Females	10	7	17

Payroll Balancing Data

		Direct Deposit	\$33,443.54
		Employee Checks	\$3,586.76
Gross Pay	\$50,922.41	Total Net Pay	\$37,030.30
ER Contributions	\$11,598.93	EE Deductions	\$13,892.11
		ER Contributions	\$11,598.93
Total Payroll Expense	\$62,521.34	Total Payroll Expense	\$62,521.34

End of Report

Account transactions
Lawn Manor Student Activities 2025-2026

Num	Date	Payee	Category	Amount	Running Balance
					Opening Balance
					2,999.12
Grand Total				0.00	2,999.12

8/21/2025

Page 1

Account transactions
Meadow Lane 2025-2026

Num	Date	Payee	Category	Amount	Running Balance
Opening Balance					19,567.07
Month Ending 8/31/2025					
1193	8/4/2025	Chase Card Service	Carpet Payment	(4,507.54)	15,059.53
1194	8/18/2025	Chase Card Service	TI Lunch	(12.90)	15,046.63
Total Month Ending 8/31/2025				(4,520.44)	
Grand Total				(4,520.44)	15,046.63

Account Transactions
Hamlin Student Activity 2025-2026

Num	Date	Payee	Memo	Category	Amount	Running Balance
	Opening Balance as of 6/1/2025					\$13,293.52
	6/10/2025	Deposit	Fees & Fines	Fees & Fines	1,625.20	\$14,918.72
	6/24/2025	Chase Visa	Resturant Depot:All School Picnic	Student Activities	(351.82)	\$14,566.90
Month Ending 7/31/2025						\$14,566.90

To: Lisa Cole, Superintendent
From: Catherine Gallagher, Principal
Re: Math Teaching Position
Date: June 26th, 2025

We have a math vacancy for the 2025-2026 school year due to the retirement of Paula Halcomb. We would like to recommend Mr. Angel Tellez for the position. Mr. Tellez completed his student teaching in middle school math in the spring, and comes highly recommended. We are excited to bring Mr. Tellez on board as he will make an excellent addition to our math team. We are recommending that he start at a Bachelor's Lane, Step A.

Sincerely,

**Dr. Catherine
Gallagher**

Principal, Hamlin Upper Grade Center

ANGEL TELLEZ

Mathematics Educator

PROFESSIONAL SUMMARY

Mathematics Educator with six years of experience in creating engaging and inclusive learning environments. Skilled in bilingual communication, digital teaching, and lesson planning, with a strong focus on student assessment and classroom management. Committed to fostering critical thinking and problem-solving skills and dedicated to enhancing student success through collaboration with fellow educators.

EMPLOYMENT HISTORY

CAMP COUNCILOR & SITE SUPERVISOR

2019 - 2024

Park District of Oak Park

- ♦ Supervise camp activities, ensuring safety and engagement for over 100 campers daily.
- ♦ Lead diverse activities, fostering a positive environment and adherence to rules.
- ♦ Communicate effectively with parents, maintaining accurate attendance records.
- ♦ Manage camper behavior, promoting inclusivity and a supportive atmosphere.

STUDENT TEACHER

Present

Oak Lawn - Hometown Middle School

- Assist in planning and delivering engaging 8th-grade math lessons aligned with Common Core Standards.
- Collaborated on a grade-level teaching team serving classrooms with English Language Learners (ELLs)
- Provide individualized support to students, adapting instruction to meet diverse learning needs.
- Assess student understanding through formative and summative evaluations, offering constructive feedback.

EDUCATION

EDUCATION

Aug 2021 - Present

Trinity Christian College – Major: Mathematics Education

Chicago, IL

SKILLS

Bilingual (Spanish) , Mathematics, Lesson Planning, Classroom Management, Student Assessment, Digital Teaching, Communication, Leadership, Time Management, Problem Solving.

LEADERSHIP EXPERIENCE

Trinity Christian College – Student teacher Association

- Organized and facilitated events connecting education students with experienced teachers for mentorship and career insights
- Developed and applied organizational, time management, and teamwork skills to effectively plan and execute events

Trinity Christian College – Undergraduate Learning Assistant

- Assisted in facilitating classroom activities and supporting students learning through individualized and small-group instruction.
- Provided constructive feedback on assignments, fostering a supportive learning environment, and promoting academic growth

Trinity Christian College – Student Activities Weekend Chair

- Planned and led weekly campus events, creating inclusive and engaging experiences for a diverse student body.
- Coordinated with vendors, local businesses, and campus departments to organize events, manage logistics, and ensure smooth execution.

August 21, 2025

To Mrs. Cole:

It is my pleasure to write a letter of recommendation on behalf of Suzanne Enright for a paraprofessional position at Lawn Manor. Ms. Enright has a master's degree in education from Chicago State University. She taught in CPS for eleven years before transitioning to banking. She recently retired from her corporate job in banking and has returned to education. We are thrilled to have her at Lawn Manor and know that she is going to be a wonderful addition to our education team.

If you have any further questions or concerns, please feel free to contact me at (708) 423-3078.

Sincerely,

Heather Wills

Lawn Manor Principal

M. SUZANNE ENRIGHT

PROFILE

Professional Risk Manager contributing to a strong risk management culture. Ability to link intuitively unconnected incidents and synthesize in a clear and concise manner. Excellent analytical, communication, interpersonal, and presentation skills. Highly organized self-starter with strong detail orientation and sound follow through. Relationship builder with reputation as 'go to' person for information, insight, and assistance. Creative. Strong work ethic. High integrity.

PROFESSIONAL EXPERIENCE

BMO Bank, Chicago, Illinois

US P&BB Risk Manager

April 2019- Present

- Manage 7 Business Continuity Plans within US P&BB. Strong knowledge of processes, technology assets, suppliers, and products. Advise contacts in Personal, Indirect, and Business Lending areas along with Retail Cards, to ensure business stays operationally resilient in the event of a disaster. Maintain all compliance evidence. Handle all inquiries from business regarding disaster recovery.
- Delivered US P&BB specific training and awareness programs for operational risk-related activities through in-person meetings, email, conference calls, and newsletters as appropriate.
- Contributed to a strong risk management culture through collaboration with first, second, and third line functions to ensure operational risks related to products, services and processes in US P&BB are identified, mitigated, monitored and reported on an ongoing basis.
- Built awareness, knowledge, and skills to provide ongoing support, leadership, ongoing consultative advice with business partners and other stakeholders.

BMO Bank, Chicago, Illinois

Anti-Money Laundering (AML) Control Testing & Reporting Analyst

May 2017- April 2019

- Completed control testing to ensure that AML controls are designed and operating as expected and to identify gaps in controls or processes.
- Developed dashboards and decks to communicate status of testing and initiatives in a clear, concise manner that enhances understanding of the status of the systems and processes designed to identify and remediate BSA/AML/OFAC risks.

BMO Bank, Chicago, Illinois

Anti-Money Laundering (AML) Issue Management Analyst

April 2015-May 2017

- Coordinated with first, second-, and third-line functions to ensure BSA/AML/OFAC risks related to products, services, and processes in US Personal & Commercial Banking are identified, mitigated, monitored, and reported on an ongoing basis.
- Collaborated with business unit and subject matter experts to develop action plans to remediate issues, including determining deliverables, roles and responsibilities, time frames, and approval authorities.
- Provided subject matter guidance on BSA/AML/OFAC requirements and best practices in the development of effective internal controls and AML policies.

Hurley Elementary School, Chicago, Illinois
6th grade Chicago Public School Language Arts Teacher

2004-April 2015

- Researched and developed successful new literacy curriculum.
- Collected and analyzed data in order to diagnose reading difficulties; provided effective strategies for improvement.
- Responsible for instructing, preparing, and evaluating 100 students in a benchmark grade.
- Functioned as advisor on subject matter and orientation to newer faculty members.

Career Hiatus

Took leave to raise three children; completed graduate school

1995-2004

First National Bank of Evergreen Park, Evergreen Park, Illinois
Personal Banking Officer

1988-1995

EDUCATION

Chicago State University, Chicago, Illinois
Master of Arts in Teaching

St. Mary's College of Notre Dame, South Bend, Indiana
Bachelor of Business Administration in Finance

CERTIFICATION

Certified Anti-Money Laundering Specialist
Association of Anti-Money Laundering Specialists (ACAMS) since 2015

TECHNICAL SKILLS

Word processing and publication: Microsoft Word
Spreadsheets: Microsoft Excel
Presentation: Microsoft PowerPoint
Microsoft Outlook
SharePoint

ADDITIONAL INFORMATION

Member of the Association of Certified Anti-Money Laundering Specialists

COMMUNITY INVOLVEMENT

Beverly/Morgan Park Home Tour, Chicago, Illinois
Volunteer Guide 2012-Present

Beverly Theater Guild, Chicago, Illinois
Member 2011-Present

Rebecca Schuch-Izzo

Friday, July 18, 2025

To Whom It May Concern,

I am writing to formally resign from my position at Lawn Manor School. After much thought and reflection, I've made the decision to stay home with my daughter, as it is what's best for my family at this time. As such, I will not be returning for the upcoming school year.

I am incredibly grateful for the opportunity to have been part of such a wonderful school. My time at Lawn Manor has been filled with meaningful experiences, supportive colleagues, and lasting memories that I will always carry with me.

Thank you for the support and understanding. I truly appreciate the kindness, guidance, and sense of community I've found here.

Sincerely,
Rebecca Schuch-Izzo

August 21, 2025

To Mrs. Cole:

It is my pleasure to write a letter of recommendation on behalf of Antonia Shrewsbury for a paraprofessional position at Lawn Manor. Ms. Shrewsbury has worked with students at WEE Care Preschool for three years. Antonia is excited for the opportunity to work with our preK students and we look forward to her being at Lawn Manor. We believe that she is going to be a wonderful addition to our early childhood team.

If you have any further questions or concerns, please feel free to contact me at (708) 423-3078.

Sincerely,

Heather Wills

Lawn Manor Principal

Antonia Shrewsbury

Professional Summary

Efficient and dedicated assistant teacher with 8 years of experience in early childhood education and customer service. Proven ability to foster strong relationships with parents and manage classroom behavior through positive reinforcement strategies. Skilled in lesson planning and administrative support, with a focus on creating a safe and engaging learning environment. Demonstrated expertise in communication and teamwork, enhancing student performance and satisfaction.

Authorized to work in the US for any employer

Work Experience

Assistant Teacher

WEE CARE PRESCHOOL-Chicago, IL

July 2017 to April 2020

- Communicated regularly with parents regarding student performance, behavior issues, and upcoming events or projects
- Supported lead teacher in managing administrative tasks such as taking attendance or distributing handouts
- Cultivated strong relationships with parents through regular communication about their child's progress
- Served as a mentor for new assistant teachers joining the team
- Managed classroom behavior by implementing positive reinforcement strategies and maintaining a safe and respectful learning environment
- Assisted lead teacher in creating and implementing lesson plans for various subjects

Cashier/Customer Service

Aramark-Chicago, IL

March 2017 to June 2017

- Processed customer transactions accurately and efficiently, handling cash, credit cards, and electronic payments
- Maintained a balanced cash drawer at all times, reconciling discrepancies promptly
- Managed high-volume checkout lanes during peak hours while maintaining accuracy and speed
- Utilized point-of-sale (POS) system proficiently to process discounts, coupons, gift cards, and loyalty rewards programs
- Maintained knowledge of current promotions, sales events, and store policies to provide accurate information to customers
- Demonstrated strong attention to detail when processing complex transactions involving multiple payment methods

Part Time Cashier/Customer Service

Mariano's Fresh Market-Skokie, IL

September 2016 to March 2017

- Provided exceptional customer service by greeting customers with a friendly demeanor and addressing their inquiries or concerns
- Processed customer transactions accurately and efficiently, handling cash, credit cards, and electronic payments
- Ensured cleanliness and organization of the checkout area, including bagging items properly and restocking supplies as needed
- Handled exchanges or refunds according to company policies while providing excellent service to dissatisfied customers
- Suggested alternative products when requested items were out of stock

Assistant Teacher

Little Creative Minds-Chicago, IL

September 2015 to January 2016

- Managed classroom behavior by implementing positive reinforcement strategies and maintaining a safe and respectful learning environment
- Supervised students during recess, lunchtime, and field trips, ensuring their safety at all times
- Supported lead teacher in managing administrative tasks such as taking attendance or distributing handouts
- Cultivated strong relationships with parents through regular communication about their child's progress

Babysitter

Self employed-Chicago, IL

January 2011 to August 2015

- Provided attentive and nurturing care for children ranging in age from infants to pre-teens
- Established a safe and engaging environment by childproofing the home and implementing age-appropriate activities
- Maintained open communication with parents, providing regular updates on their child's well-being and daily activities
- Engaged children in educational playtime activities, promoting cognitive development and creativity
- Organized fun outings to parks, museums, libraries, or other recreational facilities to encourage socialization and exploration
- Handled emergency situations calmly and efficiently, following established protocols to ensure the safety of the children under my care
- Built strong relationships with families through trustworthiness, reliability, and professionalism

Education

High school or equivalent

Theodore Roosevelt High School - Chicago, IL

2011 to 2015

Skills

- Microsoft office
- Multi-Tasking
- Child care
- Time Management
- Detail Oriented

- **Communication Skills**
- **Organization**
- **Problem Solving**
- **Teamwork**
- **Organizational Skills**
- **Teaching**
- **retail sales**
- **Computer Skills (2 years)**
- **Babysitting**
- **Classroom Management**
- **Nannying**
- **Cashiering**
- **Math**
- **Typing**
- **Toddler Care**
- **Microsoft Excel**
- **Experience with children**



826 5

Fwd: Ashley Gallegos

1 message

Catherine Gallagher <cgallagher@ahsd125.org>

Mon, Aug 4, 2025 at 10:51 AM

To: Lisa Cole <lcole@ahsd125.org>, Sherri Lunny <slunny@ahsd125.org>

: (

----- Forwarded message -----

From: **Ashley Gallegos** <agallegos@ahsd125.org>

Date: Wed, Jul 30, 2025 at 4:40 PM

Subject: Ashley Gallegos

To: Catherine Gallagher <cgallagher@ahsd125.org>

Good afternoon Katy,

Hope all is well. I will not be able to return to comeback to Hamlin only because it will interfere with my classes at gsu.
Thank you for the opportunity you guys gave me and it was a great experience!

August 21, 2025

To Mrs. Cole:

It is my pleasure to write a letter of recommendation on behalf of Jennifer Casillas for a paraprofessional position at Lawn Manor. Mrs. Casillas has a degree in psychology from Eastern Illinois University. She recently obtained her paraprofessional license and is excited for the opportunity to work with special education students in our K-2 cross-categorical classroom. We look forward to having her at Lawn Manor and believe that she is going to be a wonderful addition to our special education team.

If you have any further questions or concerns, please feel free to contact me at (708) 423-3078.

Sincerely,

Heather Wills

Lawn Manor Principal



Jennifer Casillas

PROFESSIONAL SUMMARY

Dedicated Back Office Specialist with excellent experience in industry. Maintains professional appearance and demeanor and expertly completes assigned tasks with focus on quality. Dependable and quick-learning team player with effective communication and organization skills.

SKILLS

- Customer Service
- Data Entry
- Reconciliation
- Clerical Support
- Administrative Support

WORK HISTORY

BACK OFFICE SPECIALIST

01/2022 to 11/2023

Marex | Chicago, IL

- Collaborated with various departments to complete assigned tasks
- Managed daily data entry and kept clerical information accurate and up-to-date
- Interacted with customers by phone, email, or in-person to provide information
- Post EFPs
- Reconciling Outtrades for pit trades
- Trade checked pit trades
- Processed exchange, carrying brokers as well as option fee value reconciliations on a daily basis

BACK OFFICE SPECIALIST

01/2014 to 07/2022

ED & F Man | Chicago, IL

- Collaborated with various departments to complete assigned tasks
- Managed daily data entry and kept clerical information accurate and up-to-date
- Interacted with customers by phone, email, or in-person to provide information
- Trade checked pit trades
- Post EFPs
- Reconciling Outtrades for pit trades
- Learning the balancing system
- Processed exchange, carrying brokers as well as option fee value reconciliations on a daily basis

BACK OFFICE SPECIALIST

01/1996 to 11/2011

ED & F Man | Chicago, IL

- Collaborated with various departments to complete assigned tasks
- Managed daily data entry and kept clerical information accurate and up-to-date

- Interacted with customers by phone, email, or in-person to provide information
- Post EFPs
- Trade checked pit trades
- Reconciled outrades

EDUCATION	Bachelor of Science Psychology Eastern Illinois University, Charleston, IL	05/1994
	High School Diploma Mother McAuley Liberal Arts High School, Chicago	05/1990

To: Lisa Cole, Superintendent
From: Catherine Gallagher, Principal
Re: Special Education Paraprofessional
Date: August 14th, 2025

We would like to recommend Ms. Andrea Salgado for the vacant paraprofessional position. Ms. Salgado is coming to us with a variety of special education experience. She will be a pivotal addition to the Hamlin family and we are excited for her to join our team.

Sincerely,

**Dr. Catherine
Gallagher**

Principal, Hamlin Upper Grade Center

Andrea Salgado

Work Experience

Teacher Assistant

Sased Special Education-Lisle, IL
August 2023 to Present

1:1 with students or whole group
Subbing for other teacher inside school building
Teaching/educating
Paper work
Files

Paraprofessional

Holtz Educational Center-Darien, IL
February 2023 to Present

Activities Aide

Elden estates-Orland Park, IL
October 2024 to January 2025

- Prepare activities
- Documented attendance/participation
- Interact with residents during/after activities

Education

High school diploma

Bremen High School-Pulaski, VA

Skills

- Childcare
- Childhood development
- Special Education
- Teaching
- Preschool experience
- Social work
- Spanish speaker
- Data Entry

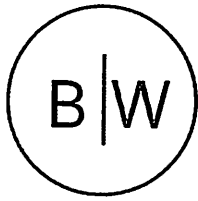
To: Lisa Cole, Superintendent
From: Catherine Gallagher, Principal
Re: Special Education Paraprofessional
Date: August 14th, 2025

We would like to recommend Ms. Briauna Walker for the vacant special education paraprofessional position. Ms. Walker has experience as a special education paraprofessional in CPS and we feel she will be an exciting addition to the Hamlin community.

Sincerely,

**Dr. Catherine
Gallagher**

Principal, Hamlin Upper Grade Center



Briauna Walker

PROFESSIONAL SUMMARY

Professional paraprofessional with solid foundation in educational support and classroom management. Experience in aiding teachers with instructional tasks and maintaining positive learning atmosphere. Reliable team player focused on adapting to changing needs and achieving results through effective communication and collaboration.

SKILLS

- Effective communication
- Small group and individual assistance
- Student supervision
- Student health and safety
- IEP compliance
- Customer service
- Helping students with special needs
- Special education support
- Instructional support
- Emotional support
- Teacher assistance
- Teamwork and collaboration

WORK HISTORY

PARAPROFESSIONAL

01/2025 to *CURRENT*

Chicago Public Schools | Chicago, USA

- My duties include performing a variety of activities pertinent to training, physical care, and tutoring in order to inculcate habits, knowledge, and skills in students with disabilities.
- Oversaw students in classroom and common areas to monitor, enforce rules, and support lead teacher.
- Improved classroom management by assisting teachers with behavioral interventions and monitoring student progress.
- Supervised students during non-instructional periods such as lunch, recess, or field trips, ensuring safety at all times.
- Fostered a positive learning environment by establishing strong rapport with students, parents, and faculty members.
- Enhanced student support by delivering one-on-one and small group assistance in various subjects.
- Supported special education teachers in implementing accommodations and modifications for students with diverse learning needs.
- Delivered personalized educational, behavioral, and emotional support to individual students to enable positive learning outcomes.
- Promoted a respectful classroom culture by modeling appropriate behavior and reinforcing positive interactions among peers.

- Prepared instruction materials, constructed bulletin boards, and set up work areas.
- Assisted in the collection and analysis of data on student performance, contributing to ongoing progress monitoring efforts.

CPS TUTOR CORP

08/2024 to 12/2024

CPS | Chicago

- Provided homework assistance using specific curriculum and materials.
- Supported students with helpful study habits and exam strategies.
- Collaborated with students to complete homework assignments, identify lagging skills, and correct weaknesses.
- Motivated students towards learning and studying to build self-confidence and reduce fear of failure.
- Provided one-on-one tutoring sessions, tailoring instruction to meet the specific needs of each student while promoting independent learning skills.
- Increased student comprehension by utilizing personalized teaching methods and adapting to individual learning styles.
- Provided constructive feedback on assignments, helping students improve their writing and problem-solving skills.
- Enhanced students' understanding of subject matter by incorporating real-world examples into lessons.

promotion to a paraprofessional shortly after hire

EDUCATION

High School Diploma

06/2020

Morgan Park, Chicago, IL

REFERENCE

Anthony Jackson
Barton Elementary
arjackson3@cps.edu
Chicago Public School Teacher

Khybrette Ellison
Special Education Teacher
Krowlett@cps.edu

Barton Elementary School Principal
773-387-7802

CERTIFICATIONS

- PT - Phlebotomy Technician

To: Lisa Cole, Superintendent
From: Catherine Gallagher, Principal
Re: Special Education Paraprofessional
Date: August 14th, 2025

We would like to recommend Ms. Antionette Williams for the vacant special education paraprofessional position. Ms. Williams is coming to us with extensive experience working with Special Education students of all ages. She has a clear and firm understanding of how to best support our special education students and we feel she will make a wonderful addition to our Hamlin family.

Sincerely,

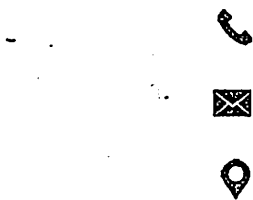
**Dr. Catherine
Gallagher**

Principal, Hamlin Upper Grade Center

ANTIONETTE WILLIAMS

TEACHER ASSISTANT

CONTACT



PROFILE

Caring and motivated teacher assistant with 7 years of classroom experience. Strong multitasking ability, recognized for excellent communication skills and ability to manage and enthusiastically engage classes of 30+ students. Deeply committed to providing creative educational materials and superior instructional support to create the best environment for education possible.

EDUCATION

Bachelor of Science
Business Management
Westwood College
Calumet City, IL

KEY SKILLS

Resource Management
Progress Evaluations
Positive Behavior Strategies
Learning Manipulatives
Recreation Activities
Classroom Management

MEMBERSHIPS

Gateway Opportunity Registry
Member ID: N178410

CERTIFICATIONS

Illinois State Board of Education
IENI# 915008
Paraprofessional
Substitute Teacher

PROFESSIONAL EXPERIENCE

CLASSROOM ASSISTANT

Chicago Public Schools / Calumet Dist. 132 / Chicago Public Schools
2014 – 2021

- Engaged one-on-one with students with behavioral problems in both classroom and extracurricular settings, resulting in an improvement of more than 10% in their grades.
- Supervised weekly reading group that encouraged elementary students to read an average of 3 new books monthly.
- Proctored biweekly quizzes and weekly tests, ensuring academic integrity and an appropriate testing environment.
- Worked under teacher's direction to maintain a clean, safe, and comfortable classroom.
- Utilized Educational programs to strengthen students attainment in all core subjects.

STUDENT SERVICES ASSISTANT

City Colleges of Chicago Olive Harvey College 2013- 2014

- Updated student academic records, financial aid reports, registration forms and transcripts.
- Provided general degree program information to prospective students.
- Schedule student conference appointments with the Dean
- Provided training and support to work study students.

ATWOOD HEIGHTS SCHOOL DISTRICT 125 VOUCHER

Voucher No: 1222

Voucher Date: 06/30/2025

Prepared By: _____

Printed: 06/30/2025 09:54:24 AM

ATWOOD HEIGHTS SCHOOL DISTRICT 125 is hereby authorized to draw warrants against ATWOOD HEIGHTS SCHOOL DISTRICT 125 funds for the sum of \$106,128.31 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Christine Lantz

President

Michelle Higgins

Secretary

ATWOOD HEIGHTS SCHOOL DISTRICT 125

Fund		Amount
10	EDUCATIONAL	\$90,393.77
20	OPERATIONS AND MAINTENANCE	\$10,600.34
30	DEBT SERVICE	\$605.00
40	TRANSPORTATION	\$3,229.20
80	TORT IMMUNITY	\$1,300.00
		<hr/>
		\$106,128.31

Atwood Heights School District 125

Voucher Supplement Account Summary

Voucher Batch Number: 1222

06/30/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
AEP ENERGY		20.5.2540.466.0000.02.00.00 Check #: 0	OPER/MAINT-ELECTRICITY-LAWN MANOR	\$1,816.82
		20.5.2540.466.0000.03.00.00 Check #: 0	OPER/MAINT-ELECTRICITY-MEADOW LANE	\$1,405.50
		20.5.2540.466.0000.04.00.00 Check #: 0	OPER/MAINT-ELECTRICITY-HAMLIN	\$3,635.98
			Vendor Total:	\$6,858.30
ALPHA SCHOOL BUS COMPANY	7431	40.5.2550.330.0000.00.00.00 Check #: 0	TRANSPORTATION - SPECIAL ED	\$3,229.20
			Vendor Total:	\$3,229.20
ARTLIP AND SONS, INC		20.5.2540.310.0000.00.00.00 Check #: 0	PROFESSIONAL SERVICE	\$2,046.88
			Vendor Total:	\$2,046.88
BRIGHTSTAR CARE	20-5072876	10.5.1200.310.0000.00.00.00 Check #: 0	SPECIAL ED-PROF SERVICE	\$12,487.50
			Vendor Total:	\$12,487.50
EDUCATIONAL BENEFIT COOP.	10341	10.2.0489.072.0000.00.00.00 Check #: 0	MEDICAL INSURANCE	\$66,930.59
		10.2.0489.073.0000.00.00.00 Check #: 0	DENTAL INSURANCE	\$2,445.09
			Vendor Total:	\$69,375.68
GRAINGER	20584	20.5.2540.410.0000.00.00.00 Check #: 0	OPER/MAINT-GENERAL SUPPLIES	\$6.98
			Vendor Total:	\$6.98
GRANT SPECIALTIES, LLC	86-3197055			

Atwood Heights School District 125

Voucher Supplement Account Summary

Voucher Batch Number: 1222

06/30/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
INZINGA, MELISSA		10.5.2310.310.0000.00.00.00 Check #: 0	BOARD OF ED-PROFESSIONAL SERVICES	\$5,000.00
			Vendor Total:	\$5,000.00
JULIE UNDERHILL		10.5.1100.230.0000.00.00.00 Check #: 0	FRINGE	\$683.00
			Vendor Total:	\$683.00
LAUREN FIGUEROA-MORALES		10.5.1100.230.0000.00.00.00 Check #: 0	FRINGE	\$620.10
			Vendor Total:	\$620.10
LEAF		10.5.1100.230.0000.00.00.00 Check #: 0	FRINGE	\$238.68
			Vendor Total:	\$238.68
MENARDS INC	11118	30.5.5400.325.0000.00.00.00 Check #: 0	CAPITAL LEASES-RENTALS	\$605.00
			Vendor Total:	\$605.00
MENDOZA, ELIANA		20.5.2540.410.0000.00.00.00 Check #: 0	OPER/MAINT-GENERAL SUPPLIES	\$68.93
			Vendor Total:	\$68.93
PETRARCA, GLEASON, BOYLE, & IZZO, LLC		10.5.1100.230.0000.00.00.00 Check #: 0	FRINGE	\$371.95
			Vendor Total:	\$371.95
		80.5.2365.318.0000.01.00.00 Check #: 0	LEGAL FEES	\$1,300.00
			Vendor Total:	\$1,300.00

Atwood Heights School District 125

Voucher Supplement Account Summary

Voucher Batch Number: 1222

06/30/2025

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
SHERIDAN, MEGAN		10.5.1100.230.0000.00.00.00 Check #: 0	FRINGE	\$1,270.52
			Vendor Total:	\$1,270.52
SMG SECURITY HOLDINGS		20.5.2540.310.0000.00.00.00 Check #: 0	PROFESSIONAL SERVICE	\$1,270.68
			Vendor Total:	\$1,270.68
UNIQUE PRODUCTS & SERVICE CORP.	17015	20.5.2540.410.0000.00.00.00 Check #: 0	OPER/MAINT-GENERAL SUPPLIES	\$188.28
			Vendor Total:	\$188.28
VILLAGE OF ALSIP_2511	2511	20.5.2540.370.0000.04.00.00 Check #: 0	OPER/MAINT-WATER/SEWER SERVICE-HAMLIN	\$160.29
			Vendor Total:	\$160.29
WAREHOUSE DIRECT		10.5.1100.410.0000.00.00.00 Check #: 0	SUPPLIES	\$242.49
			Vendor Total:	\$242.49
WILLS, HEATHER	15231	10.5.2410.332.0000.00.00.00 Check #: 0	OFFICE OF PRINCIPAL -TRAVEL	\$103.85
			Vendor Total:	\$103.85
			Grand Total:	\$106,128.31

End of Report

ATWOOD HEIGHTS SCHOOL DISTRICT 125 VOUCHER

Voucher No: 1012

Voucher Date: 07/28/2025

Prepared By: _____

Printed: 07/28/2025 10:50:50 AM

ATWOOD HEIGHTS SCHOOL DISTRICT 125 is hereby authorized to draw warrants against ATWOOD HEIGHTS SCHOOL DISTRICT 125 funds for the sum of \$1,127,940.88 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Christine Lantz

President

Michelle Higgins

Secretary

ATWOOD HEIGHTS SCHOOL DISTRICT 125

Fund		Amount
10	EDUCATIONAL	\$141,447.81
20	OPERATIONS AND MAINTENANCE	\$952,321.44
30	DEBT SERVICE	\$647.82
40	TRANSPORTATION	\$5,964.81
80	TORT IMMUNITY	\$27,559.00
		<hr/>
		\$1,127,940.88

Atwood Heights School District 125

Voucher Supplement Account Summary

Voucher Batch Number: 1012

07/28/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
AEP ENERGY		20.5.2540.466.0000.02.00.00 Check #: 0	OPER/MAINT-ELECTRICITY-LAWN MANOR	\$2,789.98
		20.5.2540.466.0000.03.00.00 Check #: 0	OPER/MAINT-ELECTRICITY-MEADOW LANE	\$1,367.53
		20.5.2540.466.0000.04.00.00 Check #: 0	OPER/MAINT-ELECTRICITY-HAMLIN	\$5,029.27
Vendor Total:				\$9,186.78
ALPHA SCHOOL BUS COMPANY	7431	40.5.2550.330.0000.00.00.00 Check #: 0	TRANSPORTATION - SPECIAL ED	\$4,452.81
Vendor Total:				\$4,452.81
CHASE CARD SERVICES		10.5.1100.410.0000.00.00.00 Check #: 0	SUPPLIES	\$865.94
		10.5.1100.410.0000.02.00.00 Check #: 0	SUPPLIES - LAWN MANOR	\$4,698.51
		10.5.1100.410.0000.03.00.00 Check #: 0	SUPPLIES MEADOW LANE	\$210.38
		10.5.1100.410.0000.04.00.00 Check #: 0	SUPPLIES - HAMLIN	\$226.81
		10.5.1250.410.4300.00.01.00 Check #: 0	TITLE I / SUPPLE K-12-GENERAL SUPPLIES	\$16.99
		10.5.1800.410.0000.00.00.00 Check #: 0	BILINGUAL PROGRAMS-GENERAL SUPPLIES	\$893.37
		10.5.2310.340.0000.00.00.00 Check #: 0	BOARD OF ED-COMMUNICATIONS	\$438.00
		10.5.2320.332.0000.00.00.00 Check #: 0	EXECUTIVE ADMIN -TRAVEL	\$461.08
		20.5.2540.410.0000.00.00.00 Check #: 0	OPER/MAINT-GENERAL SUPPLIES	\$114.81
		20.5.2540.464.0000.00.00.00 Check #: 0	GASOLINE	\$538.91

Atwood Heights School District 125

Voucher Supplement Account Summary

Voucher Batch Number: 1012

07/28/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
COMCAST	24020	10.5.2660.340.0000.00.00.66 Check #: 0	TECHNOLOGY-BROADBAND	\$3,525.00
			Vendor Total:	\$8,464.80
CPI		10.5.1200.312.0000.00.00.00 Check #: 0	SPEC ED - PROF EMPLOYEE DEVELOPMENT	\$600.00
			Vendor Total:	\$3,525.00
EASTERSEALS		10.5.4220.670.0000.00.00.00 Check #: 0	SPECIAL ED - TUITION	\$5,802.96
			Vendor Total:	\$600.00
EDUCATIONAL BENEFIT COOP.	10341	10.2.0489.072.0000.00.00.00 Check #: 0	MEDICAL INSURANCE	\$68,658.23
		10.2.0489.073.0000.00.00.00 Check #: 0	DENTAL INSURANCE	\$2,587.76
			Vendor Total:	\$71,245.99
EISENHOWER COOPERATIVE	2745	10.5.4220.676.0000.00.00.00 Check #: 0	MEDICAL REVIEW	\$785.00
		10.5.4220.678.0000.00.00.00 Check #: 0	STUDENT CONSULTATION	\$5,830.00
			Vendor Total:	\$6,615.00
ELIM CHRISTIAN SERVICES	4659	10.5.4220.670.0000.00.00.00 Check #: 0	SPECIAL ED - TUITION	\$9,342.24
		40.5.2550.330.0000.00.00.00 Check #: 0	TRANSPORTATION - SPECIAL ED	\$1,512.00
			Vendor Total:	\$10,854.24
HORVATH, THERESA	11042			

Atwood Heights School District 125

Voucher Supplement Account Summary

Voucher Batch Number: 1012

07/28/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		10.5.2310.222.0000.00.00.00 Check #: 0	BOARD OF ED-RETIREE INSURANCE	\$104.90
JOHNSON CONTROLS	1921		Vendor Total:	\$104.90
		20.5.2540.310.0000.00.00.00 Check #: 0	PROFESSIONAL SERVICE	\$1,068.00
LEAF			Vendor Total:	\$1,068.00
		30.5.5400.325.0000.00.00.00 Check #: 0	CAPITAL LEASES-RENTALS	\$647.82
LOGICOM SYSTEMS			Vendor Total:	\$647.82
		10.5.2660.310.0000.00.00.67 Check #: 0	PROFESSIONAL & TECHNICAL SERVICE	\$30,721.50
		10.5.2660.410.0000.00.00.67 Check #: 0	GENERAL SUPPLIES	\$175.00
LUNNY, SHERRI			Vendor Total:	\$30,896.50
		10.5.1100.230.0000.00.00.00 Check #: 0	FRINGE	\$210.21
MENARDS INC	11118		Vendor Total:	\$210.21
		20.5.2540.100.0000.00.00.11 Check #: 0	MAINTENANCE SUPERVISOR	\$6.58
		20.5.2540.410.0000.00.00.00 Check #: 0	OPER/MAINT-GENERAL SUPPLIES	\$335.63
NEXTERA ENERGY SERVICES			Vendor Total:	\$342.21
		20.5.2540.465.0000.02.00.00 Check #: 0	OPER/MAINT-NATURAL GAS-LAWN MANOR	\$376.82
		20.5.2540.465.0000.03.00.00 Check #: 0	OPER/MAINT-NATURAL GAS-MEADOW LANE	\$252.45

Atwood Heights School District 125

Voucher Supplement Account Summary

Voucher Batch Number: 1012

07/28/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		20.5.2540.465.0000.04.00.00 Check #: 0	OPER/MAINT-NATURAL GAS-HAMLIN	\$45.66
OFF-SITE BUSINESS SERVICES, INC.	729		Vendor Total:	\$674.93
		10.5.2520.311.0000.00.00.00 Check #: 0	P/R SUPPORT SERVICES - OFFSITE	\$532.50
OVI INSPIRES CONSULTING, LLC			Vendor Total:	\$532.50
		10.5.1100.312.4932.00.01.00 Check #: 0	PROFESSIONAL DEVELOPMENT-TITLE II	\$3,000.00
PETRARCA, GLEASON, BOYLE, & IZZO, LLC			Vendor Total:	\$3,000.00
		80.5.2365.318.0000.01.00.00 Check #: 0	LEGAL FEES	\$2,100.00
RELIABLE FIRE EQUIPMENT CO.	532		Vendor Total:	\$2,100.00
		20.5.2540.310.0000.00.00.00 Check #: 0	PROFESSIONAL SERVICE	\$4,905.00
RIDDIFORD ROOFING COMPANY			Vendor Total:	\$4,905.00
		20.5.2530.540.0000.03.00.00 Check #: 0	CONSTRUCTION-BUILDING IMPROVEMENT-MEADOW LANE	\$930,042.00
SALZMAN, JULIANNE			Vendor Total:	\$930,042.00
		10.5.1100.230.0000.00.00.00 Check #: 0	FRINGE	\$907.50
SECUREONE LIVESCAN			Vendor Total:	\$907.50
		10.5.2310.310.0000.00.00.00 Check #: 0	BOARD OF ED-PROFESSIONAL SERVICES	\$147.00
			Vendor Total:	\$147.00

Atwood Heights School District 125

Voucher Supplement Account Summary

Voucher Batch Number: 1012

07/28/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
SELF		80.5.2362.233.0000.01.00.00 Check #: 0	WORKERS COMPENSATION	\$25,459.00
			Vendor Total:	\$25,459.00
SHERWIN WILLIAMS	722	20.5.2540.410.0000.00.00.00 Check #: 0	OPER/MAINT-GENERAL SUPPLIES	\$225.87
			Vendor Total:	\$225.87
STUDIO GC	25359	20.5.2540.540.0000.03.00.00 Check #: 0	OPER/MAINT-SITE IMPROVE -MEADOW LANE	\$3,418.10
			Vendor Total:	\$3,418.10
TIMBERLINE BILLING SERVICE LLC		10.2.0441.000.0000.00.00.00 Check #: 0	CONTRACTS PAYABLES	\$573.24
			Vendor Total:	\$573.24
US OMNI & TSACG COMPLIANCE SERVICES	23161	10.5.2310.310.0000.00.00.00 Check #: 0	BOARD OF ED-PROFESSIONAL SERVICES	\$68.00
			Vendor Total:	\$68.00
WAREHOUSE DIRECT		10.5.1100.410.0000.00.00.00 Check #: 0	SUPPLIES	\$65.69
			Vendor Total:	\$65.69
WASTE MANAGEMENT		20.5.2540.321.0000.00.00.00 Check #: 0	OPER/MAINT-SANITATION SERVICES	\$1,804.83
			Vendor Total:	\$1,804.83
			Grand Total:	\$1,127,940.88

End of Report

ATWOOD HEIGHTS SCHOOL DISTRICT 125 VOUCHER

Voucher No: 1026

Voucher Date: 08/20/2025

Prepared By: _____

Printed: 08/20/2025 01:45:55 PM

ATWOOD HEIGHTS SCHOOL DISTRICT 125 is hereby authorized to draw warrants against ATWOOD HEIGHTS SCHOOL DISTRICT 125 funds for the sum of \$430,101.85 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Christine Lantz

President

Michelle Higgins

Secretary

ATWOOD HEIGHTS SCHOOL DISTRICT 125

Fund		Amount
10	EDUCATIONAL	\$126,991.30
20	OPERATIONS AND MAINTENANCE	\$294,870.05
40	TRANSPORTATION	\$2,835.00
80	TORT IMMUNITY	\$5,405.50
		<hr/>
		\$430,101.85

Atwood Heights School District 125

Voucher Supplement Account Summary

Voucher Batch Number: 1026

08/20/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
AEP ENERGY		20.5.2540.466.0000.02.00.00 Check #: 0	OPER/MAINT-ELECTRICITY-LAWN MANOR	\$2,875.04
		20.5.2540.466.0000.03.00.00 Check #: 0	OPER/MAINT-ELECTRICITY-MEADOW LANE	\$1,565.06
		20.5.2540.466.0000.04.00.00 Check #: 0	OPER/MAINT-ELECTRICITY-HAMLIN	\$4,620.15
			Vendor Total:	\$9,060.25
ARTLIP AND SONS, INC		20.5.2540.310.0000.00.00.00 Check #: 0	PROFESSIONAL SERVICE	\$562.50
			Vendor Total:	\$562.50
ATWOOD HTGS. DIST. 125 - IMPREST FUND 991		10.4.0000.000.1720.00.00.00 Check #: 0	SCHOOL FEES	\$120.00
		10.5.1100.410.0000.00.00.00 Check #: 0	SUPPLIES	\$288.00
		10.5.2660.340.0000.00.00.65 Check #: 0	TECHNOLOGY-TELEPHONE	\$161.72
		20.5.2540.310.0000.00.00.00 Check #: 0	PROFESSIONAL SERVICE	\$145.00
		20.5.2540.370.0000.02.00.00 Check #: 0	OPER/MAINT-WATER/SEWER SERVICE-LAWN MANOR	\$243.68
		20.5.2540.370.0000.03.00.00 Check #: 0	OPER/MAINT-WATER/SEWER SERVICE-MEADOW LANE	\$558.50
		20.5.2540.370.0000.04.00.00 Check #: 0	OPER/MAINT-WATER/SEWER SERVICE-HAMLIN	\$23.90
			Vendor Total:	\$1,540.80
BELCORE ELECTRIC CONSTRUCTION CO. 36-2651089 INC		20.5.2540.310.0000.00.00.00 Check #: 0	PROFESSIONAL SERVICE	\$675.00

Atwood Heights School District 125

Voucher Supplement Account Summary

Voucher Batch Number: 1026

08/20/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
CATHERINE PETRAITIS				Vendor Total: \$675.00
	23566	10.5.1100.230.0000.00.00.00 Check #: 0	FRINGE	\$2,207.42
CHASE CARD SERVICES				Vendor Total: \$2,207.42
		10.5.1100.410.0000.00.00.00 Check #: 0	SUPPLIES	\$2,952.28
		10.5.1100.410.0000.03.00.00 Check #: 0	SUPPLIES MEADOW LANE	\$772.64
		10.5.1200.410.0000.00.00.00 Check #: 0	SPEC ED K-12-GENERAL SUPPLIES	\$201.65
		10.5.1250.410.4300.00.01.00 Check #: 0	TITLE I / SUPPLE K-12-GENERAL SUPPLIES	\$485.55
		10.5.1275.410.3705.00.01.00 Check #: 0	PRE-K GENERAL SUPPLIES	\$2,066.78
		10.5.2310.332.0000.00.00.00 Check #: 0	BOARD OF ED-TRAVEL	(\$540.00)
		20.5.2540.310.0000.00.00.00 Check #: 0	PROFESSIONAL SERVICE	\$433.42
		20.5.2540.410.0000.00.00.00 Check #: 0	OPER/MAINT-GENERAL SUPPLIES	\$29.63
		20.5.2540.464.0000.00.00.00 Check #: 0	GASOLINE	\$482.72
COMCAST				Vendor Total: \$6,884.67
	24020	10.5.2660.340.0000.00.00.66 Check #: 0	TECHNOLOGY-BROADBAND	\$3,525.00
CROSSMARK PRINTING INC.				Vendor Total: \$3,525.00
		10.5.1100.410.0000.00.00.00 Check #: 0	SUPPLIES	\$3,163.34

Atwood Heights School District 125

Voucher Supplement Account Summary

Voucher Batch Number: 1026

08/20/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
Vendor Total:				\$3,163.34
DANTOR CLEANING INC.	36-4405354	20.5.2540.310.0000.00.00.00 Check #: 0	PROFESSIONAL SERVICE	\$2,990.00
Vendor Total:				\$2,990.00
EASTERSEALS		10.5.4220.670.0000.00.00.00 Check #: 0	SPECIAL ED - TUITION	\$9,188.02
Vendor Total:				\$9,188.02
EDUCATIONAL CONSORTIUM FOR TELECOM. SAV.	23565	10.5.2660.310.0000.00.00.00 Check #: 0	ED MEDIA -PROFESS& TECH SERVICE	\$1,052.00
Vendor Total:				\$1,052.00
EISENHOWER COOPERATIVE	2745	10.5.4220.670.0000.00.00.00 Check #: 0	SPECIAL ED - TUITION	\$639.02
Vendor Total:				\$639.02
ELIM CHRISTIAN SERVICES	4659	10.5.4220.670.0000.00.00.00 Check #: 0	SPECIAL ED - TUITION	\$17,516.70
		40.5.2550.330.0000.00.00.00 Check #: 0	TRANSPORTATION - SPECIAL ED	\$2,835.00
Vendor Total:				\$20,351.70
GRAINGER	20584	20.5.2540.410.0000.00.00.00 Check #: 0	OPER/MAINT-GENERAL SUPPLIES	\$120.00
Vendor Total:				\$120.00
HORVATH, THERESA	11042	10.5.2310.222.0000.00.00.00 Check #: 0	BOARD OF ED-RETIREE INSURANCE	\$104.90
Vendor Total:				\$104.90

Atwood Heights School District 125

Voucher Supplement Account Summary

Voucher Batch Number: 1026

08/20/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
HOUGHTON MIFFLIN HARCOURT PUBLISHING CO.		10.5.1200.410.0000.00.00.00 Check #: 0	SPEC ED K-12-GENERAL SUPPLIES	\$5,946.00
			Vendor Total:	\$5,946.00
ILLINOIS DEPARTMENT OF EMPLOYMENT SECURI		80.5.2363.232.0000.01.00.00 Check #: 0	UNEMPLOYMENT INSURANCE	\$2,093.00
			Vendor Total:	\$2,093.00
INZINGA, MELISSA		10.5.1100.230.0000.00.00.00 Check #: 0	FRINGE	\$55.11
			Vendor Total:	\$55.11
ISENMANN, HANNAH		10.5.1100.230.0000.00.00.00 Check #: 0	FRINGE	\$1,234.75
			Vendor Total:	\$1,234.75
IXL LEARNING		10.5.1250.410.4300.00.01.00 Check #: 0	TITLE I / SUPPLE K-12-GENERAL SUPPLIES	\$4,550.00
			Vendor Total:	\$4,550.00
JACK CLARK		10.5.1250.410.4300.00.01.00 Check #: 0	TITLE I / SUPPLE K-12-GENERAL SUPPLIES	\$388.99
			Vendor Total:	\$388.99
JULIE UNDERHILL		10.5.1100.230.0000.00.00.00 Check #: 0	FRINGE	\$455.60
			Vendor Total:	\$455.60
LAKESHORE LEARNING MATERIALS LLC	4605			

Atwood Heights School District 125

Voucher Supplement Account Summary

Voucher Batch Number: 1026

08/20/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
LEARNING SCIENCES RESEARCH INSTIT, MC250		10.5.1250.410.4300.00.01.00 Check #: 0	TITLE I / SUPPLE K-12-GENERAL SUPPLIES	\$549.00
			Vendor Total:	\$549.00
LEXIA LEARNING SYSTEMS, INC.	23978	10.5.1100.312.4932.00.01.00 Check #: 0	PROFESSIONAL DEVELOPMENT-TITLE II	\$2,000.00
			Vendor Total:	\$2,000.00
LOGICOM SYSTEMS		10.5.1250.410.4300.00.01.00 Check #: 0	TITLE I / SUPPLE K-12-GENERAL SUPPLIES	\$7,647.50
			Vendor Total:	\$7,647.50
LUNNY, SHERRI		10.5.1100.410.0000.02.00.00 Check #: 0	SUPPLIES - LAWN MANOR	\$1,250.00
		10.5.2660.310.0000.00.00.67 Check #: 0	PROFESSIONAL & TECHNICAL SERVICE	\$24,101.75
		10.5.2660.410.0000.00.00.67 Check #: 0	GENERAL SUPPLIES	\$1,655.10
			Vendor Total:	\$27,006.85
MATTESON ELEMENTARY SCHOOL DISTRICT 162		10.5.1100.230.0000.00.00.00 Check #: 0	FRINGE	\$444.73
			Vendor Total:	\$444.73
MEGHAN LAMBERT		10.5.2560.550.0000.00.00.00 Check #: 0	FOOD SERVICE - EQUIPMENT	\$23,950.96
			Vendor Total:	\$23,950.96
		10.5.1100.230.0000.00.00.00 Check #: 0	FRINGE	\$893.72
			Vendor Total:	\$893.72

Atwood Heights School District 125

Voucher Supplement Account Summary

Voucher Batch Number: 1026

08/20/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
MENARDS INC	11118	20.5.2540.410.0000.00.00.00 Check #: 0	OPER/MAINT-GENERAL SUPPLIES	\$201.27
			Vendor Total:	\$201.27
NEXTERA ENERGY SERVICES		20.5.2540.465.0000.02.00.00 Check #: 0	OPER/MAINT-NATURAL GAS-LAWN MANOR	\$616.13
		20.5.2540.465.0000.03.00.00 Check #: 0	OPER/MAINT-NATURAL GAS-MEADOW LANE	\$42.55
			Vendor Total:	\$658.68
OFF-SITE BUSINESS SERVICES, INC.	729	10.5.2520.311.0000.00.00.00 Check #: 0	P/R SUPPORT SERVICES - OFFSITE	\$443.75
			Vendor Total:	\$443.75
PERSONNEL PLANNERS, INC.		10.5.2520.310.0000.00.00.00 Check #: 0	FISCAL SERVICES-PROFESSIONAL SERVICES	\$100.00
			Vendor Total:	\$100.00
PETRARCA, GLEASON, BOYLE, & IZZO, LLC		80.5.2365.318.0000.01.00.00 Check #: 0	LEGAL FEES	\$3,312.50
			Vendor Total:	\$3,312.50
RELIABLE FIRE EQUIPMENT CO.	532	20.5.2540.310.0000.00.00.00 Check #: 0	PROFESSIONAL SERVICE	\$2,923.68
			Vendor Total:	\$2,923.68
RIDDIFORD ROOFING COMPANY		20.5.2540.540.0000.03.00.00 Check #: 0	OPER/MAINT-SITE IMPROVE -MEADOW LANE	\$263,300.50
			Vendor Total:	\$263,300.50
ROCHESTER 100 INC.	18208			

Atwood Heights School District 125

Voucher Supplement Account Summary

Voucher Batch Number: 1026

08/20/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		10.5.1100.410.0000.03.00.00 Check #: 0	SUPPLIES MEADOW LANE	\$256.50
SCHOOL NURSE SUPPLY INC	4824		Vendor Total:	\$256.50
		10.5.2130.410.0000.03.00.00 Check #: 0	HEALTH SERVICES-GENERAL SUPPLIES-MEADOW LANE	\$466.53
SECUREONE LIVESCAN			Vendor Total:	\$466.53
		10.5.2310.310.0000.00.00.00 Check #: 0	BOARD OF ED-PROFESSIONAL SERVICES	\$98.00
SMG SECURITY HOLDINGS			Vendor Total:	\$98.00
		20.5.2540.310.0000.00.00.00 Check #: 0	PROFESSIONAL SERVICE	\$375.00
SSJHSC	22287		Vendor Total:	\$375.00
		10.5.1500.640.0000.00.00.00 Check #: 0	INTERSCHOLASTIC-DUES AND FEES	\$6,372.70
STUDIO GC	25359		Vendor Total:	\$6,372.70
		20.5.2540.540.0000.00.00.00 Check #: 0	OPER/MAINT-SITE IMPROVE	\$8,883.75
TIERNEY, ERIN			Vendor Total:	\$8,883.75
		10.5.1100.230.0000.00.00.00 Check #: 0	FRINGE	\$129.60
UNIQUE PRODUCTS & SERVICE CORP.	17015		Vendor Total:	\$129.60
		20.5.2540.410.0000.00.00.00 Check #: 0	OPER/MAINT-GENERAL SUPPLIES	\$1,557.74
			Vendor Total:	\$1,557.74

Atwood Heights School District 125

Voucher Supplement Account Summary

Voucher Batch Number: 1026

08/20/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
US OMNI & TSACG COMPLIANCE SERVICES	23161	10.5.2310.310.0000.00.00.00 Check #: 0	BOARD OF ED-PROFESSIONAL SERVICES	\$68.00
			Vendor Total:	\$68.00
WAREHOUSE DIRECT		10.5.1100.410.0000.00.00.00 Check #: 0	SUPPLIES	\$27.99
			Vendor Total:	\$27.99
WASTE MANAGEMENT		20.5.2540.321.0000.00.00.00 Check #: 0	OPER/MAINT-SANITATION SERVICES	\$1,644.83
			Vendor Total:	\$1,644.83
			Grand Total:	\$430,101.85

End of Report

Principal's Report: August 2025

Lawn Manor Primary Center



Summer Updates

- Building Preparation
- Registration Fun- Thank you Donna & Krista!
- PreK & Kindergarten Screenings and Registrations
- Kindergarten Open House (August 18th)
- EC/Pre-K Open House (August 20th)
- Teacher Institute- Excellent Speaker
- Meet Your Teacher Night & Book Fair (September 4th)
- Thank You Lawn Manor Custodial Team & Ryan!

Please contact me at (708) 423-3078 if you have any questions or comments.

Respectfully Submitted,

Heather Wills

Principal's School Board Report, August, 2025

Meadow Lane School



School Updates

- Online and In-Person Registration
- Return to School Planning
- RTI planning
- Thank you to all of our Custodial Staff and Dave
- Teacher Institute
- Champs Refresher
- Meet Your Teacher Night
- Daybreak Telehealth

Meadow Lane School Mission

Our mission at Meadow Lane is to prepare your intermediate-aged student to become a successful, confident, and independent life-long learner, through the application of a varied and challenging curriculum, which pays equal attention to intellectual, emotional, and physical development.

Meadow Lane School Vision

Educate every mind...Empower every student...Embrace every child.

Please contact me at 708-388-6958 if you have any further questions or concerns.

Laura A. Gray, Principal

Hamlin Upper Grade Center

Board Report

August 2025

Professional Development:

- Mentor/Mentee meetings – We hired three new teachers and three new paraprofessionals. We also have had some changes to veteran teacher's schedules. Thank you to the mentors for taking on such an important task.
- The Metro Chicago Mathematics Initiative – New math teachers will have 4 days through out the year to attend training.

School Improvement:

- Math Workshop
- Read180
- Advisory Committee
- Curriculum Meetings

Hamlin Activities:

- Volleyball has started! Our first game is August 28th at Home.
- Attendance challenges

Respectfully submitted,

Dr. Katie Gallagher

ACCIDENT/INJURY REPORT

SCHOOL: Lawn Manor

#1 OF 1 ACCIDENTS/INJURIES:

NATURE OF INCIDENT/INJURY: During summer school the students went outside, while playing tag the student tripped and skid his knee across the blacktop. First aid was rendered and Mom was notified.

HOSPITAL CARE REQUIRED: No

PARAMEDICS CALLED: No

SCHOOL:

OF ACCIDENTS/INJURIES:

NATURE OF ACCIDENT/INJURY:

HOSPITAL CARE REQUIRED:

PARAMEDICS CALLED:

.....

SCHOOL:

OF ACCIDENTS/INJURIES:

NATURE OF ACCIDENT/INJURY:

HOSPITAL CARE REQUIRED:

PARAMEDICS CALLED:

.....

SCHOOL: Meadow Lane

OF ACCIDENTS/INJURIES:

NATURE OF ACCIDENT/INJURY:

HOSPITAL CARE REQUIRED:

PARAMEDICS CALLED:

.....

SCHOOL:

OF ACCIDENTS/INJURIES:

NATURE OF ACCIDENT/INJURY:

HOSPITAL CARE REQUIRED:

PARAMEDICS CALLED:

.....

SUSPENSION REPORT

REASON FOR SUSPENSION:

.....

SCHOOL: Hamlin

SUSPENSIONS: 0 of 0

GRADE LEVEL:

MALE: FEMALE:

REASON FOR SUSPENSION:

HEARINGS REQUESTED:

.....

SCHOOL: Meadow Lane

SUSPENSIONS: 0 of 0

GRADE LEVEL:

MALE: FEMALE:

REASON FOR SUSPENSION:

HEARINGS REQUESTED:

.....

SCHOOL: Lawn Manor

SUSPENSIONS: 0 of 0

GRADE LEVEL:

MALE: FEMALE:

REASON FOR SUSPENSION:

HEARINGS REQUESTED:

.....

August 12, 2025

Via Electronic Mail Only

Ms. Lisa Cole, Superintendent
Atwood Heights School District No. 125
12150 South Hamlin Avenue
Alsip, IL 60803

Re:	Appellant:	Providence Realty, LLC
	PTAB Docket No.:	24-34784.001-C-2
	Intervenor:	School District No. 125
	Our File No.:	24-33

Dear Ms. Cole:

We are requesting authority to accept a negotiated settlement for the Providence Realty commercial property, located at 11040 S. Pulaski Avenue, Oak Lawn, Illinois.

For the 2024 tax year, the Cook County Board of Review has valued the property at a market value of \$2,290,712 (an assessed value of \$657,253). The taxpayer has asked for a reduction in the value of the property to a market value of \$2,000,000 (an assessed value of \$500,000). The potential taxpayer refund of Atwood Heights School District No. 125's taxes is approximately \$20,100, plus interest.

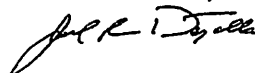
We have negotiated a settlement which would value the property at a market value of \$2,290,712 (an assessed value of \$572,678). With the proposed settlement, the taxpayer refund of School District No. 125's taxes will be reduced to \$13,769. In addition, the taxpayer will not file an appeal in the Property Tax Appeal Board or Circuit Court of Cook County for the 2025 tax year.

Considering the cost of proceeding to a hearing, and incurring additional expenses, I recommend that the proposed settlement be accepted. Additionally, with the law providing for a refund recovery levy to eventually make the District whole for the refund losses, further litigation would not be in the best interests of the District.

Please contact me as soon as possible with the District's decision. If you have any questions, or if you wish to discuss this matter further, please do not hesitate to contact me.

Very truly yours,

**PETRARCA, GLEASON,
BOYLE & IZZO, LLC**



JOEL R. DeTELLA

JRD:rs

rs3\ptab\cook\2023\24-33 Providence Realty, LLC\Correspondence\Cole.ProvidenceRealty 8.12.25