NOTICE OF REGULAR MEETING

Atwood Heights School District 125 Board of Education
Hamlin Upper Grade Center
12150 S. Hamlin Avenue, Alsip, Illinois
Tuesday, December 10, 2024 at 6:30 p.m.

AGENDA

1. CALL TO ORDER
   A. Pledge of Allegiance
   B. Roll Call

2. 30 MINUTES FOR CITIZENS OF ATWOOD HEIGHTS SCHOOL DISTRICT 125 TO ADDRESS THE BOARD. Please limit your comments to five minutes. When public participation takes less time than these minimums, it shall end.

3. FREEDOM OF INFORMATION ACT REQUESTS

4. BOARD MEMBER COMMENTS PERTAINING TO THE AGENDA

5. CONSENT AGENDA: Motion to approve the Consent Agenda that includes the following items:

   A. APPROVAL OF MINUTES
      1. Regular Meeting of November 12, 2024

   B. FINANCE APPROVAL
      Summary of Payroll
      Student Activity Accounts

   C. ACTION ITEMS
      1210.1 Approve PRESS Updates from Issue 116

December 2024
Approval of PRESS Updates from Issue 116

Status: Draft Update
2:260 Uniform Grievance Procedure
5:100 Staff Development Program
7:20 Harassment of Students Prohibited
7:185 Teen Dating Violence Prohibited
Status: Draft Update - New
Status: Draft Update - Rewritten
2:265 Title IX Grievance Procedure
Status: Review and Monitoring

1210.2 Request Approval to go out to Bid for the Meadow Lane Roof with the alternate for the remaining section of Hamlin's Roof that was not completed.

D. PERSONNEL

1210.3 Approval to hire Alexandra Gonzales as a Special Education Teacher at Lawn Manor Primary Center on Step C Masters Lane

6. APPROVAL OF BILLS PAYABLE

7. BUSINESS FROM THE BOARD AND COMMITTEE REPORTS

8. ADMINISTRATIVE REPORTS

9. SUPERINTENDENT REPORT

10. MOTION TO GO INTO CLOSED SESSION (ONLY IF NECESSARY; ACTION MAY BE TAKEN ON MATTERS DISCUSSED IN CLOSED SESSION UPON RETURN TO OPEN SESSION)

11. RETURN TO OPEN SESSION/ACTION ON MATTERS DISCUSSED IN CLOSED SESSION (IF NECESSARY)

NEXT REGULAR BOARD OF EDUCATION MEETING

January 28, 2025

Hamlin Upper Grade Center, 6:30 p.m.

12150 S. Hamlin Ave

Alsip, IL 60803

NOTICE OF CLOSED SESSION MEETING

Atwood Heights School District 125 Board of Education
Hamlin Upper Grade Center
12150 S. Hamlin Avenue, Alsip, Illinois
Tuesday, December 10, 2024

Agenda

1. Call to Order

2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor, or a volunteer of the District or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1).
3. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
4. The selection of a person to fill a public office, including a vacancy in a public office, when
5. the District is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the District is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).
6. Evidence or testimony presented in open hearing, or in closed hearing where authorized by law, to a quasi-adjudicative body, as defined in the Open Meetings Act, provided that the body prepares and makes available for public inspection a written decision with its determinative reasoning. 5 ILCS 120/2(c)(4).
7. Evidence or testimony presented to the Board regarding denial of admission to school events or property pursuant to 105 ILCS 5/24-24, provided that the Board prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4.5), added by P.A. 103-311.
8. The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).
9. The setting of a price for sale or lease of property owned by the District. 5 ILCS 120/2(c)(6).
10. The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).
11. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).
12. Student disciplinary cases. 5 ILCS 120/2(c)(9).
13. The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).
14. Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds

that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

15. The establishment of reserves or settlement of claims as provided in the Local Government and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District or any intergovernmental risk management association or self-insurance pool of which the District is a member. 5 ILCS 120/2(c)(12).
16. Self-evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the District is a member. 5 ILCS 120/2(c)(16).
17. Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
18. Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(29).
19. Adjournment

MEETING MINUTES OF THE BOARD OF EDUCATION OF ATWOOD HEIGHTS SCHOOL DISTRICT 125, COOK COUNTY ILLINOIS TUESDAY, NOVEMBER 12, 2024 AT 6:30 p.m.

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Mrs. Soderlund Vice President of the Board of Education. The Pledge of Allegiance was recited by the Members of the Board of Education and all in attendance at the meeting. Upon the roll being called, the following Board Members answered present:

PRESENT: 5 TAMMY BALCIUNAS, MELISSA CASTILLO, MICHELLE HIGGINS, MICHELLE NIEMEYER & VICTORIA SODERLUND
ABSENT: 2 ESTEBAN SANCHEZ GAYTAN & CHRISTINE LANTZ

ALSO PRESENT: Lisa Cole-Superintendent, Heather Wills-Principal of Lawn Manor Primary Center, Laura Gray-Principal of Meadow Lane Intermediate Center, Dr. Catherine Gallagher-Principal of Hamlin Upper Grade Center, Amy Jones, Cheryl Kuropas, Michele Kovack Beth Philip, Heather Wills and Amanda Cazares.

2. 30 MINUTES FOR CITIZENS OF ATWOOD HEIGHTS SCHOOL DISTRICT 125 TO ADDRESS THE BOARD. (Please limit your comments to five minutes. If required, "Citizen's Comments" will be continued at the end of the meeting.) Six Hamlin Student Senate students spoke to the board members about the different clubs and activities they are all apart of at Hamlin.

3. FREEDOM OF INFORMATION ACT REQUESTS-

Jason Bittner from Prairie Farms @ jbittner@prairiefarms.com

4. BOARD MEMBER COMMENTS PERTAINING TO THE AGENDA – none at this time

5. CONSENT AGENDA: Motion to approve the Consent Agenda that includes the following items:

A. APPROVAL OF MINUTES
   1. Regular Meeting of November 12, 2024

B. FINANCE APPROVAL
   Summary of Payroll
   Student Activity Accounts

C. ACTION ITEMS

D. PERSONNEL
   1112.1 Approve the request for a maternity leave from Catherine Gallagher with an expected start date on February 24, 2025 and the anticipated return to work date on Friday April 25, 2024.

Motion was made by Mrs. Balciunas and seconded by Mrs. Castillo to approve the consent agenda.

ROLL CALL:
AYES: 5 TAMMY BALCIUNAS, MELISSA CASTILLO, MICHELLE HIGGINS, MICHELLE NIEMEYER & VICTORIA SODERLUND
NAYS: 0
ABSTAIN: 0 MOTION CARRIED: 5-0-0

6. APPROVAL OF BILLS PAYABLE

Bills Payable in the amount of:

Education Fund #10: $86,535.11
Operations & Maintenance #20: $19,635.85
Debt Service Fund #30: $518.00
Transportation Fund #40: $82,719.38
Municipal Retirement #50: $0
Tort Immunity Fund #80: $0
Life Safety Fund #90: $0

Motion was made by Mrs. Niemeyer and seconded by Mrs. Higgins to approve the bills payable.

ROLL CALL:
AYES: 5 TAMMY BALCIUNAS, MELISSA CASTILLO, MICHELLE HIGGINS, MICHELLE NIEMEYER & VICTORIA SODERLUND
NAYS: 0
ABSTAIN: 0 MOTION CARRIED: 5-0-0

7. BUSINESS FROM THE BOARD AND COMMITTEE REPORTS – Superintendent Cole reported there was a Rapp Session meeting today and there will be a Semi-Annual Closed Minutes and a PRESS Policy Update meeting before the December Board Meeting next month.

8. ADMINISTRATIVE REPORTS

Heather Wills reported to the board members she attended the RTI Behavior & Academic Support meetings at the Eisenhower Co-Op, these meetings are ongoing all year, they have great ideas and she's always looking to approve the instruction in the classroom. Imagination Theater visited last Friday and they did a great job. Trimester report cards are going home on Friday and Parent Teacher conferences are scheduled for Monday November 25th and Tuesday November 26th.

Laura Gray reported her RTI meetings are ongoing and her IEP team is updating Special Ed goals. She said over 140 students attended the Monster Mash on Halloween. Bookies Book Fair was a success. Trimester report cards are going home on Friday November 15th and Parent Teacher Conferences are scheduled for Monday November 25th and Tuesday November 26th.

Katie Gallagher reported the 2024 School Summative Designation that Hamlin was Commendable. The Lion's Club "SPOOKY" Walk -A-Thon raised over $2,000 and the trimester report cards are going home this Friday November 15th. Parent Teacher Conferences are scheduled for Monday November 25th and Tuesday November 26th. The Hamlin Thanksgiving Feast is going to be on Friday November 22 @ 11:30 all are welcome. The Hamlin play performance is Wednesday December 4th @ 6:30pm and Hamlin Band tour will be visiting Lawn Manor and Meadow Lane on Wednesday December 11th.

9. SUPERINTENDENT REPORT - Superintendent Cole reported to the Board Members the ROE Safety Inspection for all three schools is tomorrow and the Biometric Screenings are scheduled for

Tuesday November 26th at the Hamlin building. The donated Thanksgiving meals will be dropped off to all the families on Monday November 25th and District Holiday Party is Friday December 20th @ 11:30 at The Office all are welcome to join the celebration.

10. MOTION TO GO INTO CLOSED SESSION (ONLY IF NECESSARY; ACTION MAY BE TAKEN ON MATTERS DISCUSSED IN CLOSED SESSION UPON RETURN TO OPEN SESSION) There was no closed session this month.

11. RETURN TO OPEN SESSION/ACTION ON MATTERS DISCUSSED IN CLOSED SESSION (IF NECESSARY)

12. ADJOURNMENT

With no further business to discuss, Mrs. Soderlund adjourned the meeting at 7:01pm by unanimous consent.

Respectfully submitted,

Christine Lantz, President

Michelle Niemeyer, Secretary

Atwood Heights School District 125

Labor Summary Report

Fiscal Year: 2024-2025 **Pay Period:** 11 **Pay Cycle:** Biweekly

Starting: 11/09/2024 **Ending:** 11/22/2024 **Pay Date:** 11/22/2024

	Certified	Classified	Total
Gross Pay	$180,410.06	$18,850.38	$199,260.44
Employee Deductions:			
Federal Income Tax	$15,176.72	$861.36	$16,038.08
FICA - Social Security	$2,023.07	$838.72	$2,861.79
FICA - Medicare	$2,619.51	$196.16	$2,815.67
Deduction - Regular (Not Tax Exempt)	$4,891.19	$0.00	$4,891.19
Deduction - TSA (Fed Tax Exempt)	$3,132.00	$0.00	$3,132.00
Deduction - Section 125 (Fed and FICA Tax Exempt)	$4,918.72	$225.68	$5,144.40
State Tax - Illinois	$7,818.54	$577.25	$8,395.79
Retirement - Illinois TRS	$11,690.75	$0.00	$11,690.75
Retirement - Illinois TRS THIS Fund	$1,169.10	$0.00	$1,169.10
Retirement - Illinois TRS Member Benefit Inc. (TE)	$0.00	$0.00	$0.00
Retirement - Illinois TRS Federal Fund	$0.00	$0.00	$0.00
Retirement - Illinois IMRF Voluntary Additional	$733.80	$80.96	$814.76
Retirement - Illinois IMRF (Taxable Benefit)	$1,482.83	$585.48	$2,068.31
Retirement - Illinois TRS Supplemental Savings Plan	$271.46	$0.00	$271.46
Retirement - Illinois TRS SSP Roth	$50.00	$0.00	$50.00
Total Employee Deductions:	$55,977.69	$3,365.61	$59,343.30
Total Net Pay:	$124,432.37	$15,484.77	$139,917.14
Direct Deposit:	$120,931.46	$4,750.54	$125,682.00
Net Pay Checks:	$3,500.91	$10,734.23	$14,235.14
Employer Paid Benefits:			
FICA - Social Security	$2,023.07	$838.72	$2,861.79
FICA - Medicare	$2,619.51	$196.16	$2,815.67
Deduction - Regular (Not Tax Exempt)	$194.24	$0.00	$194.24
Deduction - Section 125 (Fed and FICA Tax Exempt)	$24,261.13	$1,453.88	$25,715.01
Retirement - Illinois TRS	$2,039.10	$0.00	$2,039.10
Retirement - Illinois TRS THIS Fund	$1,226.09	$0.00	$1,226.09

Atwood Heights School District 125

Labor Summary Report

Fiscal Year: 2024-2025 **Pay Period:** 11 **Pay Cycle:** Biweekly

Starting: 11/09/2024 **Ending:** 11/22/2024 **Pay Date:** 11/22/2024

	Certified	Classified	Total
Retirement - Illinois TRS Member Benefit Inc. (TE)	$884.81	$0.00	$884.81
Retirement - Illinois TRS Federal Fund	$1,011.52	$0.00	$1,011.52
Retirement - Illinois IMRF (Taxable Benefit)	$2,300.05	$908.13	$3,208.18
Total Employer Benefits:	$36,559.52	$3,396.89	$39,956.41
Gross:	$180,410.06	$18,850.38	$199,260.44
Total Payroll Expense:	$216,969.58	$22,247.27	$239,216.85

Number of Employees Paid	86	18	104
Number of Males	9	6	15
Number of Females	77	12	89

Payroll Balancing Data

		Direct Deposit	$125,682.00
		Employee Checks	$14,235.14
Gross Pay	$199,260.44	Total Net Pay	$139,917.14
		EE Deductions	$59,343.30
ER Contributions	$39,956.41	ER Contributions	$39,956.41
Total Payroll Expense	$239,216.85	Total Payroll Expense	$239,216.85

End of Report

Atwood Heights School District 125

Labor Summary Report

Fiscal Year: 2024-2025	Pay Period:	12	Pay Cycle:	Biweekly	
	Starting:	11/23/2024	Ending:	12/06/2024	Pay Date: 12/06/2024

	Certified	Classified	Total
Retirement - Illinois TRS Member Benefit Inc. (TE)	$880.92	$0.00	$880.92
Retirement - Illinois TRS Federal Fund	$1,011.52	$0.00	$1,011.52
Retirement - Illinois IMRF (Taxable Benefit)	$2,502.72	$964.10	$3,466.82
Total Employer Benefits:	$36,979.65	$3,503.87	$40,483.52
Gross:	$183,155.72	$19,932.61	$203,088.33
Total Payroll Expense:	$220,135.37	$23,436.48	$243,571.85

Number of Employees Paid	85	16	101
Number of Males	8	4	12
Number of Females	77	12	89

Payroll Balancing Data

		Direct Deposit	$131,438.90
		Employee Checks	$11,156.07
Gross Pay	$203,088.33	Total Net Pay	$142,594.97
		EE Deductions	$60,493.36
ER Contributions	$40,483.52	ER Contributions	$40,483.52
Total Payroll Expense	$243,571.85	Total Payroll Expense	$243,571.85

End of Report

Atwood Heights School District 125

Labor Summary Report

Fiscal Year: 2024-2025 | Pay Period: 12 | Pay Cycle: Biweekly

Starting: 11/23/2024 | Ending: 12/06/2024 | Pay Date: 12/06/2024

	Certified	Classified	Total
Gross Pay	$183,155.72	$19,932.61	$203,088.33
Employee Deductions:			
Federal Income Tax	$15,530.86	$983.86	$16,514.72
FICA - Social Security	$2,203.09	$880.07	$3,083.16
FICA - Medicare	$2,665.39	$205.82	$2,871.21
Deduction - Regular (Not Tax Exempt)	$4,963.19	$0.00	$4,963.19
Deduction - TSA (Fed Tax Exempt)	$3,132.00	$0.00	$3,132.00
Deduction - Section 125 (Fed and FICA Tax Exempt)	$4,918.72	$225.68	$5,144.40
State Tax - Illinois	$7,971.76	$613.76	$8,585.52
Retirement - Illinois TRS	$11,629.76	$0.00	$11,629.76
Retirement - Illinois TRS THIS Fund	$1,163.01	$0.00	$1,163.01
Retirement - Illinois TRS Member Benefit Inc. (TE)	$0.00	$0.00	$0.00
Retirement - Illinois TRS Federal Fund	$0.00	$0.00	$0.00
Retirement - Illinois IMRF Voluntary Additional	$768.91	$78.63	$847.54
Retirement - Illinois IMRF (Taxable Benefit)	$1,613.49	$621.56	$2,235.05
Retirement - Illinois TRS Supplemental Savings Plan	$273.80	$0.00	$273.80
Retirement - Illinois TRS SSP Roth	$50.00	$0.00	$50.00
Total Employee Deductions:	$56,883.98	$3,609.38	$60,493.36
Total Net Pay:	$126,271.74	$16,323.23	$142,594.97
Direct Deposit:	$123,639.70	$7,799.20	$131,438.90
Net Pay Checks:	$2,632.04	$8,524.03	$11,156.07
Employer Paid Benefits:			
FICA - Social Security	$2,203.09	$880.07	$3,083.16
FICA - Medicare	$2,665.39	$205.82	$2,871.21
Deduction - Regular (Not Tax Exempt)	$194.24	$0.00	$194.24
Deduction - Section 125 (Fed and FICA Tax Exempt)	$24,261.13	$1,453.88	$25,715.01
Retirement - Illinois TRS	$2,039.10	$0.00	$2,039.10
Retirement - Illinois TRS THIS Fund	$1,221.54	$0.00	$1,221.54

Atwood Heights School District 125

Labor Summary Report

Fiscal Year: 2024-2025 | Pay Period: 112 | Pay Cycle: Biweekly

Starting: 12/06/2024 | Ending: 12/06/2024 | Pay Date: 12/06/2024

	Certified	Classified	Total
Gross Pay	$23,995.05	$1,823.00	$25,818.05
Employee Deductions:			
Federal Income Tax	$2,087.86	$115.84	$2,203.70
FICA - Social Security	$0.00	$113.03	$113.03
FICA - Medicare	$347.97	$26.43	$374.40
State Tax - Illinois	$1,010.17	$80.89	$1,091.06
Retirement - Illinois TRS	$2,159.57	$0.00	$2,159.57
Retirement - Illinois TRS THIS Fund	$215.95	$0.00	$215.95
Retirement - Illinois TRS Member Benefit Inc. (TE)	$0.00	$0.00	$0.00
Retirement - Illinois IMRF (Taxable Benefit)	$0.00	$82.04	$82.04
Total Employee Deductions:	$5,821.52	$418.23	$6,239.75
Total Net Pay:	$18,173.53	$1,404.77	$19,578.30
Direct Deposit:	$16,226.99	$1,404.77	$17,631.76
Net Pay Checks:	$1,946.54	$0.00	$1,946.54
Employer Paid Benefits:			
FICA - Social Security	$0.00	$113.03	$113.03
FICA - Medicare	$347.97	$26.43	$374.40
Retirement - Illinois TRS THIS Fund	$160.80	$0.00	$160.80
Retirement - Illinois TRS Member Benefit Inc. (TE)	$139.17	$0.00	$139.17
Retirement - Illinois IMRF (Taxable Benefit)	$0.00	$127.25	$127.25
Total Employer Benefits:	$647.94	$266.71	$914.65
Gross:	$23,995.05	$1,823.00	$25,818.05
Total Payroll Expense:	$24,642.99	$2,089.71	$26,732.70

Number of Employees Paid	17	1	18
Number of Males	3	0	3
Number of Females	14	1	15

Payroll Balancing Data

Direct Deposit $17,631.76

Atwood Heights School District 125

Labor Summary Report

Fiscal Year: 2024-2025	**Pay Period:**	112	**Pay Cycle:**	Biweekly	
	Starting:	12/06/2024	**Ending:**	12/06/2024	**Pay Date:** 12/06/2024

	Certified	Classified	Total
		Employee Checks	$1,946.54
Gross Pay	$25,818.05	**Total Net Pay**	$19,578.30
		EE Deductions	$6,239.75
ER Contributions	$914.65	**ER Contributions**	$914.65
Total Payroll Expense	$26,732.70	**Total Payroll Expense**	$26,732.70

End of Report

Account transactions
Lawn Manor Student Activities- 2024-2025

Num	Date	Payee	Category	Amount	Running Balance
	Opening Balance				3,582.09
1129	8/20/2024	Southwest Symphony Orchestra	2nd grade field trip	(336.00)	3,246.09
	9/30/2024	Deposit	Fundraiser	1,623.00	4,869.09
1130	9/30/2024	School Are Us	Spiritwear	(1,623.00)	3,246.09
1131	10/16/2024	The Children's Farm	Kindergarten Field Trip	(586.50)	2,659.59
1132	10/16/2024	The Children's Farm	Kindergarten Field Trip	(103.50)	2,556.09
Grand Total				(1,026.00)	2,556.09

Account transactions
Meadow Lane Student Activities 2024-2025

Num	Date	Payee	Category	Amount	Running Balance
Opening Balance					19,243.73
Month Ending 9/30/2024					
1156	9/2/2024	Theatre of Western Springs	Field Trips	(114.00)	19,129.73
	9/5/2024	Deposit	Music Supplies	2,326.00	21,455.73
1157	9/5/2024	Chase Care Services	School Store	(94.32)	21,361.41
1158	9/16/2024	ICTM Math Contest	Bills : Membership Fees	(100.00)	21,261.41
	9/19/2024	Deposit	Music Supplies	533.00	21,794.41
	9/19/2024	Deposit	Got Sneakers	31.00	21,825.41
Total Month Ending 9/30/2024				2,581.68	
Month Ending 10/31/2024					
1159	10/1/2024	Will County Forest Preserve	5th Grade Field Trip	(140.00)	21,685.41
	10/9/2024	Deposit	LaBraid	2,012.00	23,697.41
1160	10/9/2024	LaBraid	LaBraid	(1,028.00)	22,669.41
1161	10/10/2024	Chase Card Service	Student Activities	(3,098.09)	19,571.32
	10/22/2024	Deposit	Monster Mash	95.00	19,666.32
Total Month Ending 10/31/2024				(2,159.09)	
Month Ending 11/30/2024					
	11/4/2024	Deposit	Music Supplies	775.00	20,441.32
1162	11/4/2024	Chase Card Service	Student Activities	(106.94)	20,334.38
1163	11/4/2024	Chase Card Service	Student Activities	(123.84)	20,210.54
	11/7/2024	Deposit	Monster Mash	2,336.00	22,546.54
	11/14/2024	Deposit	Monster Mash	125.00	22,671.54
	11/25/2024	Deposit	Spiritwear	1,642.00	24,313.54
Total Month Ending 11/30/2024				4,647.22	
Grand Total				5,069.81	24,313.54

Account Transactions
Hamlin Student Activity 2024-2025

Num	Date	Payee	Memo	Category	Amount	Running Balance
	Opening Balance as of 7/1/2024					$29,014.56
Month Ending 7/31/2024						$29,014.56
Opening Balance 8/1/2024						$29,014.56
1487	8/9/2024	Santo Sport	Gym Clothes	Student Activities	$ (2,200.25)	$ 26,814.31
Total Month Ending 8/31/2024						$ 26,814.31
Opening Balance 9/1/2024						$26,814.31
	9/6/2024	Amazon	Desk Chair	Fees and Fines	$ (38.99)	$26,775.32
1490	9/13/2024	PM Music	Band Music 2024	Band	$ (108.00)	$26,667.32
	9/13/2024	Deposit	Sports, Fundraiser, Book Fair	Not An Expense	$ 1,213.52	$27,880.84
1489	9/16/2024	Scholastic	Book Fair Money	Student Activities	$ (713.84)	$27,167.00
1492	9/16/2024	Alzheimers	Penny War Donation	Fundraiser	$ (1,354.00)	$25,813.00
	9/18/2024	Amazon	Printer Ink	Fees and Fines	$ (28.89)	$25,784.11
1488	9/23/2024	Sam's Club	Concession Stand	Sports	$ (469.24)	$25,314.87
Total Month Ending 9/30/2024						$25,314.87
Opening Balance 10/1/2024						$25,314.87
1491	10/1/2024	Chicago Shakespeare Theater	7th Grade Shakespeare Trip	Field Trip	$ (258.00)	$25,056.87
1493	10/15/2024	Southwest Symphony	Band Field Trip	Band	$ (246.00)	$24,810.87
	10/24/2024	Deposit	B.R.I/Afterschool/Concessions	Student Activities	$ 2,180.50	$26,991.37
Total Month Ending 10/31/2024						$26,991.37

December 2024
Approval of PRESS Updates from Issue 116

Status: Draft Update
2:260 Uniform Grievance Procedure
5:100 Staff Development Program
7:20 Harassment of Students Prohibited
7:185 Teen Dating Violence Prohibited
Status: Draft Update - New
Status: Draft Update - Rewritten
2:265 Title IX Grievance Procedure
Status: Review and Monitoring

STUDIO GC
architecture + interiors

SD 125 Atwood Heights

District 125 · Lawn Manor · Meadow Lane · Hamlin

Roofing at Meadow Lane and Hamlin
OPINION OF PROBABLE COST
11.19.24

Construction Costs	Qty.	Units	$/Unit		Estimation
Meadow Lane					
Gravel Surface Built-Up Roofing Restoration (30 Year)					
	30,190	sf	26.00	$	784,940.00
Obsolete Curbs	17	ea	2,500.00	$	42,500.00
Drain Replacement	7	ea	2,000.00	$	14,000.00
Raise Gas Pipe Up	1	ea	2,000.00	$	2,000.00
Gas Pipe Paint	200	lf	2.50	$	500.00
Pipe Supports	32	ea	25.00	$	800.00
New Gutters	45	lf	50.00	$	2,250.00
New Downspouts	1	ea	750.00	$	750.00
New Roof Expansion Joints	20	lf	100.00	$	2,000.00
Replace Roof Edge Metal - Alternate	115	lf	45.00	$	5,175.00
Construction Costs Total (BASE BID)				**$**	**854,915.00**

Construction Costs	Qty.	Units	$/Unit		Estimation
Hamlin (Alternate)					
Alternate #1 (Roof Area H-A + H-B)					
Fluid Membrane: Mod Bit	14,205	sf	22.00	$	312,510.00
Fluid Membrane: Mod Bit w/ Replacement Insulation	1	ea	20,000.00	$	20,000.00
Gas Pipe Paint	100	lf	2.50	$	250.00
Walkways	2,200	sf	2.50	$	5,500.00
Alternate #2 (Roof Area H-C)					
Demolish Existing Roof	3,725	sf	5.00	$	18,625.00
New Granular Surface Modified Bitumen	3,725	sf	35.00	$	130,375.00
Obsolete Curbs	1	ea	2,500.00	$	2,500.00
Raise Rooftop Equipment Curb	2	ea	5,000.00	$	10,000.00
Gas Pipe Paint	82	lf	2.50	$	205.00
New Gutters	72	lf	50.00	$	3,600.00
New Downspouts	2	ea	750.00	$	1,500.00
Alternate #3					
Masonry Tuckpointing	600	sf	40.00	$	24,000.00
Construction Costs Total (ALTERNATE)				**$**	**529,065.00**

Soft Costs	Factor		Estimation
Overhead and Profit	5.0%	$	42,745.75
General Conditions	10.0%	$	85,491.50
Contingency Allowance		$	75,000.00
Soft Costs Total		**$**	**203,237.25**
ESTIMATED CONSTRUCTION BUDGET (BASE BID)		**$**	**1,058,152.25**

Soft Costs	Factor		Estimation
Overhead and Profit	5.0%	$	26,453.25
General Conditions	10.0%	$	52,906.50
Contingency Allowance		$	35,000.00
Soft Costs Total		**$**	**114,359.75**
ESTIMATED CONSTRUCTION BUDGET (ALTERNATES)		**$**	**643,424.75**

Design Fees (approximate)	Factor		Estimation
A & E Fee	7.50%	$	79,361.42
IR Scanning		$	2,000.00
TOTAL ESTIMATE OF PROBABLE COST (BASE BID)		**$**	**1,139,513.67**

Design Fees (approximate)	Factor		Estimation
A & E Fee	7.50%	$	133,720.38
IR Scanning		$	2,000.00
TOTAL ESTIMATE OF PROBABLE COST (BASE BID + ALTERNATES)		**$**	**1,837,297.38**

Estimate Notes:

STUDIO GC
architecture + interiors

SD 125 Atwood Heights

District 125 — Lawn Manor, Meadow Lane, Hamlin

Roofing at Meadow Lane and Hamlin
OPINION OF PROBABLE COST
11.19.24

Construction Costs	Qty.	Units	$/Unit		Estimation
Meadow Lane					
Gravel Surface Built-Up Roofing Restoration (10 Year)					
	30,190	sf	17.00	$	513,230.00
Obsolete Curbs	17	ea	2,500.00	$	42,500.00
Drain Replacement	7	ea	2,000.00	$	14,000.00
Raise Gas Pipe Up	1	ea	2,000.00	$	2,000.00
Gas Pipe Paint	200	lf	2.50	$	500.00
Pipe Supports	32	ea	25.00	$	800.00
New Gutters	45	lf	50.00	$	2,250.00
New Downspouts	1	ea	750.00	$	750.00
New Roof Expansion Joints	20	lf	100.00	$	2,000.00
Replace Roof Edge Metal - Alternate	115	lf	45.00	$	5,175.00
Construction Costs Total (BASE BID)				**$**	**583,205.00**

Construction Costs	Qty.	Units	$/Unit		Estimation
Hamlin (Alternate)					
Alternate #1 (Roof Area H-A + H-B)					
Fluid Membrane: Mod Bit	14,205	sf	22.00	$	312,510.00
Fluid Membrane: Mod Bit w/ Replacement Insulation	1	ea	20,000.00	$	20,000.00
Gas Pipe Paint	100	lf	2.50	$	250.00
Walkways	2,200	sf	2.50	$	5,500.00
Alternate #2 (Roof Area H-C)					
Demolish Existing Roof	3,725	sf	5.00	$	18,625.00
New Granular Surface Modified Bitumen	3,725	sf	35.00	$	130,375.00
Obsolete Curbs	1	ea	2,500.00	$	2,500.00
Raise Rooftop Equipment Curb	2	ea	5,000.00	$	10,000.00
Gas Pipe Paint	82	lf	2.50	$	205.00
New Gutters	72	lf	50.00	$	3,600.00
New Downspouts	2	ea	750.00	$	1,500.00
Alternate #3					
Masonry Tuckpointing	600	sf	40.00	$	24,000.00
Construction Costs Total (ALTERNATE)				**$**	**529,065.00**

Soft Costs	Factor		Estimation
Overhead and Profit	5.0%	$	29,160.25
General Conditions	10.0%	$	58,320.50
Contingency Allowance		$	75,000.00
Soft Costs Total		**$**	**162,480.75**
ESTIMATED CONSTRUCTION BUDGET (BASE BID)		**$**	**745,685.75**

Soft Costs	Factor		Estimation
Overhead and Profit	5.0%	$	26,453.25
General Conditions	10.0%	$	52,906.50
Contingency Allowance		$	35,000.00
Soft Costs Total		**$**	**114,359.75**
ESTIMATED CONSTRUCTION BUDGET (ALTERNATES)		**$**	**643,424.75**

Design Fees (approximate)	Factor		Estimation
A & E Fee	7.50%	$	55,926.43
IR Scanning		$	2,000.00
TOTAL ESTIMATE OF PROBABLE COST (BASE BID)		**$**	**803,612.18**

Design Fees (approximate)	Factor		Estimation
A & E Fee	7.50%	$	108,527.77
IR Scanning		$	2,000.00
TOTAL ESTIMATE OF PROBABLE COST (BASE BID + ALTERNATES)		**$**	**1,499,638.27**

Estimate Notes:

December 4, 2024

Dear Mrs. Cole,

It is my pleasure to write a letter of recommendation for Mrs. Alexandra Gonzales for a special education teaching position at Lawn Manor. Alexandra holds a bachelor's degree from DePaul University and masters in special education from Saint Xaiver University. She is an experienced teacher having taught in elementary and high school. Mrs. Gonzales comes highly recommended and has been described as kindhearted, dedicated and well organized. I am excited that Mrs. Gonzales will be a part of Lawn Manor and believe she will make an excellent addition to our staff.

If you have any further questions or concerns please feel free to contact me at (708) 423-3078.

Sincerely,

Heather Wills

Lawn Manor Principal

Alexandra Gonzales

Alexandranicolep18@gmail.com

Education

Saint Xavier University, Chicago, IL — **August 2019 – December 2021**

Master of Arts in Special Education

- 4.0 GPA
- Classes: Methods of teaching ESL, Individual Positive Behavior Support Plans, Behavior Management, Methods of Teaching Students with Disabilities, Diagnostics Assessment Education Decision Making, Language Disorders and Instruction in Diverse Classrooms, Adaptations and Accommodations for Students with Disabilities, Foundations of Special Education, Characteristics of Students with Disabilities, Methods of Teaching Mathematics in the Elementary School, Introduction to SPED edTPA

DePaul University, Chicago, IL — **September 2013 – August 2017**

Bachelor of Science in Management, Human Resources

- Dean's List: Spring Semester 2017

Experience

CHSD 218 Oak Lawn, IL — **August 2023- May 2024**

Special Education US History Teacher

- Collaborate with general education teachers and team leaders
- Modify homework assignments, formative assessments, and assessments
- Create lessons based off of Illinois high school grade level in reading, writing, and social studies
- Manage students on caseloads classes, time management, behaviors, and academic progress
- Collaborate with special education department and administrators on student academic placement, IEP goals, and communication with parents

North Palos District 117 Palos Hills, IL — **August 2022- June 2023**

- Collaborate with general education teachers
- Modify homework assignments, formative assessments, on demands, and assessment
- Create lessons based off of Illinois 4th grade math standards
- Create visual and behavior system for students with behavior plans
- Manage students on caseloads classes, time management, behaviors, and academic progress
- Collaborate with special education department and administrators on student academic placement, IEP goals, and communication with parents

CHSD 218: Eisenhower High School. Blue Island, IL — **August 2019- May 2024**

Head Girls & Boys Tennis Coach

- Ensure all student athletes are in good academic standings and health
- Organize and plan practices, tournaments, and tennis summer camps
- Recruit student athletes to join the tennis team
- Execute fundraisers to finance team equipment
- Manage and collaborate with coaches on staff and in the conference

CHSD 218: Eisenhower High School. Blue Island, IL — **November 2021 – March 2022**

Special Education Long Term English 2 Substitute Teacher

- Assess students' progress throughout the term and work closely with other staff to efficiently plan and coordinate work
- Collaborate with staff to ensure all avenues of curriculum are met and delivered lessons to the students
- Conduct IEP's and check in meetings and communicate with parents their students' progress and goals
- Plan lessons and create assignments for students using Google classroom, Edpuzzle, Classkick, No Red Ink, and Learning Ally
- Collaborate with team teacher on lesson plans, student goals, and differentiated instruction for students with an IEP

Experience

CHSD 218: Adult Transition Program, Oak Lawn, IL **August 2021 – November 2021**

Special Education Student Teaching

- Lead lessons on life skills such as jobs skills, resume building, cooking, cleaning, emergency information, banking, and paying bills
- Lead lesson on functional skills such as addition and subtraction, reading, reading a calendar, and money
- Provided lessons using technology via iPad's using IXL, Boom Cards, and provide lessons using paper-based assignments and lessons
- Collaborate with teachers, social workers, and job coaches on schedules, IEP's, lesson plans, individual lessons and goals, and parent teacher conferences

CHSD 218: Eisenhower High School. Blue Island, IL **January 2021 – March 2021**

Special Education Long Term US History Substitute Teacher

- Provide in person and virtual instruction to students
- Assess students' progress throughout the term and work closely with other staff to efficiently plan and coordinate work
- Collaborate with staff to ensure all avenues of curriculum are met and delivered lessons to the students
- Conduct IEP's and check in meetings and communicate with parents their students' progress and goals
- Plan lessons and create assignments for students using Google classroom, Edpuzzle, and classkick

CHSD 218: Eisenhower High School. Blue Island, IL **February 2018 – July 2021**

Special Education Teacher Assistant

Skills and Interests

- Fluent in oral and written Spanish
- Organized and detail oriented
- Proficient in Microsoft Office (Excel, PowerPoint, Word) and Google (Classroom, Drive, Slides, Docs, Sheets)
- Trying anything new, traveling, soccer, tennis, basketball, music, baking, arts & crafts, time with family and puppy

ATWOOD HEIGHTS SCHOOL DISTRICT 125 VOUCHER

Voucher No: 1086 **Voucher Date:** 11/21/2024 Prepared By: _____

Printed: 11/21/2024 03:29:18 PM

ATWOOD HEIGHTS SCHOOL DISTRICT 125 is hereby authorized to draw warrants against ATWOOD HEIGHTS SCHOOL DISTRICT 125 funds for the sum of $143,497.97 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

_____

Christine Lantz President

Michelle Niemeyer Secretary

ATWOOD HEIGHTS SCHOOL DISTRICT 125

Fund		Amount
10	EDUCATIONAL	$121,317.88
20	OPERATIONS AND MAINTENANCE	$10,167.96
30	DEBT SERVICE	$518.00
40	TRANSPORTATION	$11,269.13
80	TORT IMMUNITY	$225.00
		$143,497.97

Atwood Heights School District 125

Voucher Supplement Account Summary

Fiscal Year: 2024-2025

Voucher Batch Number: 1086 **11/21/2024**

Vendor Remit Name	Vendor #	Account	Description	Amount
ALPHA SCHOOL BUS COMPANY	7431			
		40.5.2550.330.0000.00.00.00 **Check #: 0**	TRANSPORTATION - SPECIAL ED	$9,966.41
			Vendor Total:	$9,966.41
ATWOOD HTGS. DIST. 125 - IMPREST FUND	991			
		10.5.2310.332.0000.00.00.00 **Check #: 0**	BOARD OF ED-TRAVEL	$532.32
		10.5.2660.340.0000.00.00.65 **Check #: 0**	TECHNOLOGY-TELEPHONE	$91.38
		20.5.2540.310.0000.00.00.00 **Check #: 0**	PROFESSIONAL SERVICE	$250.00
		20.5.2540.370.0000.04.00.00 **Check #: 0**	OPER/MAINT-WATER/SEWER SERVICE-HAMLIN	$100.44
			Vendor Total:	$974.14
BELCORE ELECTRIC CONSTRUCTION CO. INC	36-2651089			
		20.5.2540.310.0000.00.00.00 **Check #: 0**	PROFESSIONAL SERVICE	$485.00
			Vendor Total:	$485.00
CHASE CARD SERVICES				
		10.5.1100.410.0000.00.00.00 **Check #: 0**	SUPPLIES	$2,170.16
		10.5.1100.410.0000.02.00.00 **Check #: 0**	SUPPLIES - LAWN MANOR	$192.77
		10.5.1200.410.0000.00.00.00 **Check #: 0**	SPEC ED K-12-GENERAL SUPPLIES	$205.56
		10.5.1250.410.4300.00.01.00 **Check #: 0**	TITLE I / SUPPLE K-12-GENERAL SUPPLIES	$81.10
		10.5.1275.332.3705.00.01.00 **Check #: 0**	EC GRANT - STUDENT FIELD TRIPS	$1,151.00
		10.5.1800.410.0000.00.00.00 **Check #: 0**	BILINGUAL PROGRAMS-GENERAL SUPPLIES	$90.15

Special Checks Drawn in November

Voucher Supplement Account Summary

Voucher Batch Number: 1086 11/21/2024

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		10.5.2560.410.0000.00.00.00 Check #: 0	FOOD SERVICES-GENERAL SUPPLIES	$102.29
		10.5.2560.550.0000.00.00.00 Check #: 0	FOOD SERVICE - EQUIPMENT	$0.00
		10.5.2900.410.4300.00.01.00 Check #: 0	TITLE I SUPPORT SERVICES-GENERAL SUPPLIES	$830.63
		10.5.4120.640.0000.00.00.00 Check #: 0	SPECIAL ED PROGRAMS - DUES AND FEES	$250.00
		20.5.2540.410.0000.00.00.00 Check #: 0	OPER/MAINT-GENERAL SUPPLIES	$199.95
		20.5.2540.464.0000.00.00.00 Check #: 0	GASOLINE	$317.11
		40.5.2550.334.0000.00.00.00 Check #: 0	TRANSPORTATION - EXTRACURRICULAR	$1,302.72
			Vendor Total:	$6,893.44
EASTERSEALS				
		10.5.4220.670.0000.00.00.00 Check #: 0	SPECIAL ED - TUITION	$9,646.12
			Vendor Total:	$9,646.12
EDUCATIONAL BENEFIT COOP.	10341			
		10.2.0489.072.0000.00.00.00 Check #: 0	MEDICAL INSURANCE	$64,680.94
		10.2.0489.073.0000.00.00.00 Check #: 0	DENTAL INSURANCE	$2,268.68
			Vendor Total:	$66,949.62
JANET MASEK				
		10.5.2140.310.0000.00.00.00 Check #: 0	PSYCHOLOGICAL SERVICES-PROFESS& TECH SERVICE	$1,800.00
			Vendor Total:	$1,800.00
LEAF				
		30.5.5400.325.0000.00.00.00 Check #: 0	CAPITAL LEASES-RENTALS	$518.00

Voucher Supplement Account Summary

Voucher Batch Number: 1086 11/21/2024

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	$518.00
LINDA SCHROEDER	21580			
		10.5.1100.230.0000.00.00.00 Check #: 0	FRINGE	$4,200.00
			Vendor Total:	$4,200.00
LISA COLE	20669			
		10.5.1100.230.0000.00.00.00 Check #: 0	FRINGE	$1,092.24
		10.5.1100.410.0000.00.00.00 Check #: 0	SUPPLIES	$557.88
			Vendor Total:	$1,650.12
MENARDS INC	11118			
		10.5.2560.410.0000.00.00.00 Check #: 0	FOOD SERVICES-GENERAL SUPPLIES	$488.00
		20.5.2540.410.0000.00.00.00 Check #: 0	OPER/MAINT-GENERAL SUPPLIES	$254.13
			Vendor Total:	$742.13
NATIONAL GLAZING SOLUTIONS	27-0651914			
		20.5.2530.540.0000.02.00.00 Check #: 0	CONSTRUCTION-BUILDING IMPROVEMENT-LAWN MANOR	$2,451.42
		20.5.2530.540.0000.03.00.00 Check #: 0	CONSTRUCTION-BUILDING IMPROVEMENT-MEADOW LANE	$1,938.94
			Vendor Total:	$4,390.36
NEXTERA ENERGY SERVICES				
		20.5.2540.465.0000.02.00.00 Check #: 0	OPER/MAINT-NATURAL GAS-LAWN MANOR	$579.30
		20.5.2540.465.0000.03.00.00 Check #: 0	OPER/MAINT-NATURAL GAS-MEADOW LANE	$51.42
		20.5.2540.465.0000.04.00.00 Check #: 0	OPER/MAINT-NATURAL GAS-HAMLIN	$709.79
			Vendor Total:	$1,340.51
OFFICE DEPOT	11505			

Voucher Supplement Account Summary

Voucher Batch Number: 1086 11/21/2024

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		10.5.1100.410.0000.02.00.00 Check #: 0	SUPPLIES - LAWN MANOR	$600.91
			Vendor Total:	$600.91
PETRARCA, GLEASON, BOYLE, & IZZO, LLC				
		80.5.2365.318.0000.01.00.00 Check #: 0	LEGAL FEES	$225.00
			Vendor Total:	$225.00
PHILIP, ELIZABETH				
		10.5.1100.230.0000.00.00.00 Check #: 0	FRINGE	$464.22
			Vendor Total:	$464.22
RELIANCE STANDARD LIFE	25338			
		10.5.1100.220.0000.00.00.00 Check #: 0	SUPPLEMENTAL LIFE	$302.25
			Vendor Total:	$302.25
TIERNEY, ERIN				
		10.5.1100.230.0000.00.00.00 Check #: 0	FRINGE	$531.58
			Vendor Total:	$531.58
UNIQUE PRODUCTS & SERVICE CORP.	17015			
		20.5.2540.410.0000.00.00.00 Check #: 0	OPER/MAINT-GENERAL SUPPLIES	$542.21
			Vendor Total:	$542.21
VILLAGE OF ALSIP_2511	2511			
		20.5.2540.370.0000.04.00.00 Check #: 0	OPER/MAINT-WATER/SEWER SERVICE-HAMLIN	$100.44
			Vendor Total:	$100.44
WASTE MANAGEMENT				
		20.5.2540.321.0000.00.00.00 Check #: 0	OPER/MAINT-SANITATION SERVICES	$2,187.81
			Vendor Total:	$2,187.81

Voucher Supplement Account Summary

Fiscal Year: 2024-2025

Voucher Batch Number: 1086 **11/21/2024**

Vendor Remit Name	Vendor #	Account	Description	Amount
WHITSONS				
		10.5.2560.410.0000.00.00.00 **Check #: 0**	FOOD SERVICES-GENERAL SUPPLIES	$28,987.70
			Vendor Total:	$28,987.70
			Grand Total:	$143,497.97

End of Report

ATWOOD HEIGHTS SCHOOL DISTRICT 125 VOUCHER

Voucher No: 1099 **Voucher Date:** 12/05/2024 Prepared By: _____

Printed: 12/05/2024 02:41:45 PM

ATWOOD HEIGHTS SCHOOL DISTRICT 125 is hereby authorized to draw warrants against ATWOOD HEIGHTS SCHOOL DISTRICT 125 funds for the sum of $138,191.73 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

_____

Christine Lantz President

Michelle Niemeyer Secretary

ATWOOD HEIGHTS SCHOOL DISTRICT 125

Fund		Amount
10	EDUCATIONAL	$76,565.38
20	OPERATIONS AND MAINTENANCE	$3,064.59
40	TRANSPORTATION	$58,561.76
		$138,191.73

Atwood Heights School District 125

Voucher Supplement Account Summary

Voucher Batch Number: 1099 **12/05/2024**

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
ALPHA SCHOOL BUS COMPANY	7431			
		40.5.2550.330.0000.00.00.00 **Check #: 0**	TRANSPORTATION - SPECIAL ED	$23,774.16
			Vendor Total:	$23,774.16
AMANDA ALVAREZ				
		10.5.1100.410.0000.02.00.00 **Check #: 0**	SUPPLIES - LAWN MANOR	$96.01
			Vendor Total:	$96.01
AMY JONES				
		10.5.1100.230.0000.00.00.00 **Check #: 0**	FRINGE	$270.00
			Vendor Total:	$270.00
BEACON TRAINING GROUP LLC				
		10.5.1100.312.0000.00.00.00 **Check #: 0**	PROFESSIONAL DEVELOPMENT & TRAINING	$12,150.00
			Vendor Total:	$12,150.00
CHICAGO TRIBUNE	23803			
		10.5.2310.340.0000.00.00.00 **Check #: 0**	BOARD OF ED-COMMUNICATIONS	$151.50
			Vendor Total:	$151.50
DEE PLUMBING & SEWER, INC.	24780			
		20.5.2540.310.0000.00.00.00 **Check #: 0**	PROFESSIONAL SERVICE	$225.00
			Vendor Total:	$225.00
DONNA COSTELLO				
		10.5.1100.230.0000.00.00.00 **Check #: 0**	FRINGE	$61.99
			Vendor Total:	$61.99
ELIM CHRISTIAN SERVICES	4659			
		10.5.4220.670.0000.00.00.00 **Check #: 0**	SPECIAL ED - TUITION	$21,020.04

Voucher Supplement Account Summary

Voucher Batch Number: 1099 12/05/2024

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		40.5.2550.330.0000.00.00.00 **Check #: 0**	TRANSPORTATION - SPECIAL ED	$3,402.00
			Vendor Total:	$24,422.04
HORVATH, THERESA	11042			
		10.5.2310.222.0000.00.00.00 **Check #: 0**	BOARD OF ED-RETIREE INSURANCE	$104.90
			Vendor Total:	$104.90
IDEAL ENVIRONMENTAL ENGINEERING INC.	486			
		20.5.2540.310.0000.00.00.00 **Check #: 0**	PROFESSIONAL SERVICE	$475.00
			Vendor Total:	$475.00
ILLINOIS SCHOOL BUS_242	242			
		40.5.2550.331.0000.00.00.00 **Check #: 0**	TRANSPORTATION - REGULAR ED	$31,385.60
			Vendor Total:	$31,385.60
ITsavvy LLC				
		10.5.2660.310.0000.00.00.00 **Check #: 0**	ED MEDIA -PROFESS& TECH SERVICE	$50.00
			Vendor Total:	$50.00
LEARNING A-Z	21279			
		10.5.1100.410.0000.02.00.00 **Check #: 0**	SUPPLIES - LAWN MANOR	$1,620.00
			Vendor Total:	$1,620.00
LISA COLE	20669			
		10.5.2320.332.0000.00.00.00 **Check #: 0**	EXECUTIVE ADMIN -TRAVEL	$76.32
			Vendor Total:	$76.32
LOGICOM SYSTEMS				
		10.5.2660.310.0000.00.00.67 **Check #: 0**	PROFESSIONAL & TECHNICAL SERVICE	$22,018.00

Voucher Supplement Account Summary

Voucher Batch Number: 1099 12/05/2024

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		10.5.2660.410.0000.00.00.67 Check #: 0	GENERAL SUPPLIES	$794.30
			Vendor Total:	$22,812.30
LUNNY, SHERRI				
		10.5.1100.230.0000.00.00.00 Check #: 0	FRINGE	$214.38
		10.5.1100.333.0000.00.00.00 Check #: 0	TRAVEL	$45.07
			Vendor Total:	$259.45
MARGARET PAROLIN	26270			
		10.5.1100.230.0000.00.00.00 Check #: 0	FRINGE	$1,923.26
			Vendor Total:	$1,923.26
MENARDS INC	11118			
		20.5.2540.410.0000.00.00.00 Check #: 0	OPER/MAINT-GENERAL SUPPLIES	$814.08
			Vendor Total:	$814.08
MENDOZA, ELIANA				
		10.5.1100.230.0000.00.00.00 Check #: 0	FRINGE	$109.44
			Vendor Total:	$109.44
OFF-SITE BUSINESS SERVICES, INC.	729			
		10.5.2520.311.0000.00.00.00 Check #: 0	P/R SUPPORT SERVICES - OFFSITE	$414.00
			Vendor Total:	$414.00
OTC BRANDS, INC.	21005			
		10.5.1100.410.0000.02.00.00 Check #: 0	SUPPLIES - LAWN MANOR	$213.72
			Vendor Total:	$213.72
PARKLAND PREPARATORY ACADEMY				
		10.5.4220.670.0000.00.00.00 Check #: 0	SPECIAL ED - TUITION	$3,713.10

Voucher Supplement Account Summary

Voucher Batch Number: 1099 12/05/2024

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	$3,713.10
PHILIP, ELIZABETH				
		10.5.1100.230.0000.00.00.00 Check #: 0	FRINGE	$287.11
			Vendor Total:	$287.11
PUTTKAMMER, KATHLEEN	14426			
		10.5.1100.230.0000.00.00.00 Check #: 0	FRINGE	$452.15
			Vendor Total:	$452.15
SCARNAVACK, MATTHEW				
		10.5.1100.230.0000.00.00.00 Check #: 0	FRINGE	$125.00
			Vendor Total:	$125.00
SHANNON STAPLETON	23981			
		10.5.1100.230.0000.00.00.00 Check #: 0	FRINGE	$603.35
			Vendor Total:	$603.35
SPEECH BLOSSOMS LLC				
		10.5.2140.310.0000.00.00.00 Check #: 0	PSYCHOLOGICAL SERVICES-PROFESS& TECH SERVICE	$4,907.50
			Vendor Total:	$4,907.50
STEVEN GRESS, CPA				
		10.5.2520.310.0000.00.00.00 Check #: 0	FISCAL SERVICES-PROFESSIONAL SERVICES	$3,800.00
			Vendor Total:	$3,800.00
TIERNEY, ERIN				
		10.5.1100.230.0000.00.00.00 Check #: 0	FRINGE	$350.00
			Vendor Total:	$350.00
UNIQUE PRODUCTS & SERVICE CORP.	17015			

Voucher Supplement Account Summary

Voucher Batch Number: 1099 12/05/2024

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
		20.5.2540.410.0000.00.00.00 Check #: 0	OPER/MAINT-GENERAL SUPPLIES	$902.51
			Vendor Total:	$902.51
US OMNI & TSACG COMPLIANCE SERVICES	23161			
		10.5.2310.310.0000.00.00.00 Check #: 0	BOARD OF ED-PROFESSIONAL SERVICES	$68.00
			Vendor Total:	$68.00
VERIZON WIRELESSQ				
		10.5.2660.340.0000.00.00.65 Check #: 0	TECHNOLOGY-TELEPHONE	$53.89
			Vendor Total:	$53.89
VILLAGE OF ALSIP_2511	2511			
		20.5.2540.310.0000.00.00.00 Check #: 0	PROFESSIONAL SERVICE	$648.00
			Vendor Total:	$648.00
WAREHOUSE DIRECT				
		10.5.1100.410.0000.00.00.00 Check #: 0	SUPPLIES	$872.35
			Vendor Total:	$872.35
			Grand Total:	$138,191.73

End of Report

Principal's Report: December 2024

Lawn Manor School

Curriculum/Instruction/Assessments

- Teacher/Classroom Observations
- Academic & Behavior Team Meetings

Community/School Events/Clubs

- Parent/Teacher Conferences
- Meals for District Families
- Food Collection for Worth Township
- Grace Church of Oak Lawn- Sponsoring Families
- Winter Gear Distribution
- Santa's Secret Workshop
- ELL Sponsored Pictures with Santa
- Principal's Lunch
- Hamlin Band Concert
- Kindergarten- Alphabet Day
- EC/PreK Parent Involvement Activity- Gingerbread Houses
- Holiday Grade Level Activities- Grinch Day & PJ Day
- Staff Holiday Luncheon

Please contact me at (708) 423-3078 if you have any questions or comments.

Respectfully Submitted,

Heather Wills

Principal's School Board Report, December, 2024

Meadow Lane School

School Improvement/Curriculum & Instruction

- Parent Conferences
- RTI Coaching Academy
- EMBRACE Trainings
- Chronic Absenteeism Track Parent Meetings
- Attendance Incentive Party 95% Attendance
- Monthly Attendance Raffle
- Monthly Behavior Raffle

Student Activities

- All School Field Trip – Children's Theater of Western Springs
- Picture Retakes
- Hamlin Band Performance
- NEHS Candy Cane Sales
- Student Council Spirit Week
- Mustang Meet Up
- Storm Science Assembly

Please contact me at 708-388-6958 if you have any further questions or concerns.

Laura A. Gray, Principal

Hamlin Upper Grade Center

Board Report

December 2024

Professional Development & School Improvement:

- January 6th Institute Day:
  - Beacon Training
  - IAR Updates – New System
  - Team Meetings

Curriculum & Instruction:

- Winter MAP Benchmark will begin January 13th, 2025

Hamlin Activities:

- The Hamlin Band will travel tomorrow to Meadow Lane and Lawn Manor for their annual Holiday Concert on Thursday, December 11th
- The Holiday Fine Arts Extravaganza and dinner will be on Thursday, 12/12/24
- Fall Clubs wrap up this week.
- The 8th Grade vs. Staff Basketball game is Friday, December 13th @ 1:15 pm. Come out and help the staff win 🏀
- Storm Science Weather Presentation 12/16 – thank you to Kristina Wilcox for organizing for Hamlin too
- Hamlin Spirit Week 12/16 – 12/20

Respectfully Submitted,

Dr. Katie Gallagher

Superintendent Report
Informational
December 2024

ACCIDENT/INJURY REPORT

SCHOOL: Meadow Lane #1 OF 3 ACCIDENTS/INJURIES:
NATURE OF INCIDENT/INJURY: During recess student rolled his ankle while playing soccer. Ice-pack was provided and his ankle was elevated until his mom picked him up.
HOSPITAL CARE REQUIRED: No PARAMEDICS CALLED: No

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SCHOOL: Meadow Lane #2 OF 3 ACCIDENTS/INJURIES:
NATURE OF ACCIDENT/INJURY: During recess the student fell and hit his knee on the blue pole. Ice pack was provided, his leg was elevated and mom was called.
HOSPITAL CARE REQUIRED: No PARAMEDICS CALLED: No

SCHOOL: Meadow Lane #3 OF 3 ACCIDENTS/INJURIES:
NATURE OF ACCIDENT/INJURY: During gym class a student fell and landed on another student's leg. Ice pack was provided, mom was notified and picked her up from school.
HOSPITAL CARE REQUIRED: PARAMEDICS CALLED:

SCHOOL: # OF ACCIDENTS/INJURIES:
NATURE OF ACCIDENT/INJURY:
HOSPITAL CARE REQUIRED: PARAMEDICS CALLED:

SCHOOL: # OF ACCIDENTS/INJURIES:
NATURE OF ACCIDENT/INJURY:
HOSPITAL CARE REQUIRED: PARAMEDICS CALLED:

SUSPENSION REPORT

REASON FOR SUSPENSION:

SCHOOL: Hamlin SUSPENSIONS: 0 of 0 GRADE LEVEL:
MALE: FEMALE: REASON FOR SUSPENSION:
HEARINGS REQUESTED:

SCHOOL: Meadow Lane SUSPENSIONS: 0 of 0 GRADE LEVEL:
MALE: FEMALE: REASON FOR SUSPENSION:
HEARINGS REQUESTED:

SCHOOL: Lawn Manor SUSPENSIONS: 0 of 0 GRADE LEVEL:
MALE: FEMALE: REASON FOR SUSPENSION:
HEARINGS REQUESTED:

SOUTH COOK
INTERMEDIATE
SERVICE CENTER

To: Dr. Lisa Cole, Superintendent, Atwood Heights School District 125

From: John Viano, Health/Life Safety Team Leader

Date: November 14, 2024

RE: FY 25 Health/Life Safety Report

Dear Dr. Cole and Staff:

On behalf of the South Cook Intermediate Service Center—Region 7, I wish to thank you and your staff for your assistance and cordial hospitality during our recent Health/Life Safety visit. The pride taken in maintaining your facilities was well-evidenced. Matt Scarnavack and his staff are to be commended for their extraordinary daily efforts.

Attached you will find a copy of the FY 25 South Cook Intermediate Service Center's Health/Life Safety report, which is the follow-up to our exit conference with you and Mr. Scarnavack. We hope that you will share these findings with your Board of Education, appropriate staff members, and district architect.

The pride in your facilities, the staff care, and the great work you are doing for the students of your community were clearly evident. We hope to provide even more support and assistance in these endeavors. Should you have any suggestions or comments on how we may improve this process, please do not hesitate to contact us.

SOUTH COOK ISC – *Region 7*
DR. ANTHONY MARINELLO, *Executive Director*
253 WEST JOE ORR ROAD · CHICAGO HEIGHTS, IL 60411 · PH: 708-754-6600 · FX: 708-754-8687 · WWW.S-COOK.ORG

SOUTH COOK
INTERMEDIATE
SERVICE CENTER

To: Dr. Lisa Cole, Superintendent, Atwood Heights School District 125

From: Velda Lloyd, Health/Life Safety Director, and John Viano, Health/Life Safety Team Leader

Date: November 14, 2024

Re: FY 25 Health/Life Safety Report

This report gives a general view of the adequacy and efficiency of school buildings used for instruction, per 23 Ill Admin Code, Health/Life Safety Code for Public Schools in Illinois, Section 180.

Atwood Heights School District 125 was inspected on November 13, 2024, as required by Section 2-14.21 of the School Code, by the ISC team of John Viano and Brandon Ford. The district staff that assisted the team included Lisa Cole, Matt Scarnavack, and building administrators.

This is a report of the violations observed. If any of these violations is remediated by **December 03, 2024**, please report this information to us. If no reply is received by the due date, then this report will become the final report.

DISTRICT 125 ADMINISTRATION CENTER

HAMLIN UPPER GRADE CENTER

LAWN MANOR SCHOOL

MEADOW LANE SCHOOL

~~ No violations were cited at any District 125 facility. Congratulations on another year of "zero" Health/Life Safety violations!

SOUTH COOK
INTERMEDIATE
SERVICE CENTER

SUMMARY

Notation about previous violations:

- No violations were cited in the FY 24 Health/Life Safety report.

Recommendations:

- Keep up the great work. Atwood Heights 125 buildings continue to be clean and well maintained. They provide students and staff members with a positive learning and working environment.

- The district should continue its proactive approach in evaluating upcoming maintenance and improvement projects.

Final Comment:

- The ISC Health/Life Safety team would like to thank all of the staff at Atwood Heights School District 125 for their cooperation and support throughout the inspection process,

To access the checklist on the ISBE/IARSS website:
Go to https://iarss.org/wp-content/uploads/2023/07/HLS-Glossary-2023-Final.pdf. The checklist is found in Appendix K (on pages 49-56 of the glossary).

School Buildings must be maintained in full and continual compliance. Please initiate appropriate corrective action. If, after review with your architect or engineer, you wish to appeal a citing or have any questions, please contact Velda Lloyd at vlloyd@s-cook.org or (708) 754-6600. A summary of this report is filed annually in Springfield with the Illinois State Board of Education as required by law.